



## Rural Municipality of West River Planning Board Committee Minutes

<b>Meeting No</b>	2024-14	<b>Time</b>	6:00 PM
<b>Session</b>	Regular - Public	<b>Date</b>	Thursday, November 14, 2024
<b>Chair</b>	Helen Smith-MacPhail - Mayor	<b>Location</b>	Afton Community Centre
<b>Adoption status</b>	Approved	<b>Contact Person</b>	Susan Morse - CAO
<b>Attendance</b>	Mayor Helen Smith-MacPhail, Deputy Mayor Shaun MacArthur, Councillor Aaron MacEachern, Councillor John Yeo, Councillor Lillian MacCannell, Susan Morse - CAO, Ehi Itua – Administrative Assistant		
<b>Regret</b>	Councillor Steve Pollard		
<b>Guest</b>	Nil		

- **Call to Order**

Mayor Helen Smith-MacPhail called the meeting to order at 6:05 PM.

- **Adoption & Approval of Agenda**

The agenda was approved as circulated. It was moved by Councillor Aaron MacEachern, seconded by Councillor John Yeo, and unanimously carried.

- **Declarations of Conflict of Interest**

Nil

- **Recommendation Items**

- **PLB.24.14.1 – Consultation on Disclosure of Records - FOIPP**

**Decision Type:** Action

**Status:** Recommended

**Background:**

The Department of Housing, Land & Communities received a request under the Freedom of Information and Protection of Privacy (FOIPP) Act for the disclosure of records to and from

the Minister, Deputy Minister, the Land Use and Planning Act Specialist Alex O’Hara, Manager, Land Use Planning Megan Williams, or Manager, Development Control Eugene Lloyd, relating to the issuance of the permit for the subdivision and/or development in PID 20300 and PID 808154 from May 1, 2023 – September 13, 2024. The municipality was informed that some records pertain to the Rural Municipality of West River and asked for our views regarding disclosure.

**Description:**

The CAO and Mayor reported that they reviewed the records that will be disclosed that pertain to the Municipality. It includes correspondence between the CAO, Mayor and above-mentioned individuals in which arrangements were made for meetings and phone calls to discuss the subdivision and/or development in PID 20300 and PID 808154 and how the IRAC decision would be carried out. The Committee recognizes that the disclosure of this information would not harm intergovernmental relations. Mayor Helen Smith-MacPhail appreciates the provincial government for consulting the Council on the request. The Committee recommends for approval the disclosure of records pertaining to the Municipality of West River and directed the CAO to communicate this view with the Access and Privacy Services Office.

▪ **PLB.24.14.1 – Subdivision Application PID 218354**

**Decision Type:** Information

**Status:** Received

**Background:**

PLB.24.12.2 & PLB.24.13.2

**Description:**

The CAO presented the committee with an update on this subdivision application. The CAO consulted with the Registrar of Deeds and was advised that PID 218354 is comprised of two separate parcels of land that are described in one deed and listed under one PID, and since these two parcels are already existing and separately described, there is no need to subdivide the PID to convey them separately per Land Use Bylaw#2022 – 04 Section 18:

PARCEL means a lot or other division of land which is recognized as a separate unit of land for the purposes of this Bylaw.

EXISTING LOT means a lot in existence on the effective date of this Bylaw, except where otherwise indicated in this Bylaw

- **Informational Items**

- **PLB.24.14.3 – Permit Report**

**Decision Type:** Information

**Status:** Received

**Description:**

The CAO presented a summary of permits issued as of October 2024 by RMWR. Mayor Helen Smith-MacPhail recognized that there has been an excavation pit renewal approval.

- **PLB.24.10.10 – Enforcement Officer Report**

**Decision Type:** Information

**Status:** Received

**Description:**

The CAO presented an update on the property in Bird’s Eye Drive, the municipal office is waiting for further communication from the landowner regarding provincial permits. The CAO also updated the committee on the enforcement activities for the month of October 2024 – there is no new information to report.

- **Meeting Closed**

At 6:20PM Councillor John Yeo, motioned for the meeting to be closed. It was seconded by Councillor Aaron MacEachern and unanimously carried.

- **In Camera Items**

- PLB.24.12.8 – Pursuant to the Municipal Government Act Section 119(1) g

- **Deputy Mayor Shaun MacArthur joined the meeting at 6:25PM**

- **In Camera Items Continued**

- PLB.24.12.9 – Pursuant to the Municipal Government Act Section 119(1) f

- **Meeting Opened**

At 6:45PM Councillor Aaron MacEachern, motioned for the meeting to be opened. It was seconded by Deputy Mayor Shaun MacArthur and unanimously carried.

- **Adjournment**

- Deputy Mayor Shaun MacArthur to adjourn the meeting at 6:45PM.
- The next meeting will be December 19, 2024.

Helen Smith-MacPhail

Susan Morse

Mayor \_\_\_\_\_

Chief Administrative Officer \_\_\_\_\_