



Rural Municipality of West River Committee of Council Meeting Minutes

Meeting No	2024-16	Time	7:00 PM
Session	Regular - Public	Date	Thursday, September 12, 2024
Chair	Helen Smith-MacPhail - Mayor	Location	Afton Community Centre
Adoption status	Approved	Contact Person	Susan Morse - Interim CAO
Attendance	Mayor Helen Smith-MacPhail, Councillor Aaron MacEachern, Councillor John Yeo, Councillor Lillian MacCannell, Councillor Steve Pollard, Susan Morse Interim CAO		
Regret	Deputy Mayor Shaun MacArthur		
Guest			

- **Call to Order**

Mayor Helen Smith-MacPhail called the meeting to order at 8:30 PM.

- **Adoption & Approval of Agenda**

The agenda was approved as circulated. It was moved by Councillor John Yeo, seconded by Councillor Lillian MacCannell and unanimously carried.

- **Declarations of Conflict of Interest**

Nil

- **Questions from the Audience and Public Input**

Nil

- **Recommended Items**

- **WRC.24.16.1 – EMO Committee Recommended Purchases**

Decision Type: Action

Status: Referred

Background:

EMO.24.04.1 & EMO.24.05.3. The EMO committee had recommended purchase of 8-10 cots, window blinds for a sleeping area and curtains to partition the sleeping area into two or more rooms. The Community Services manager investigated funding options for these items. There is not funding available.

Description:

The Committee referred this item to the Interim CAO to investigate the costs associated with obtaining the requested items.

▪ **WRC.24.16.2 – Capital Investment Plan for Canada Community Building Fund**

Decision Type: Action

Status Recommended:

Background:

Description:

The Interim CAO presented a tentative plan for the Capital Investment Plan application for Canada Community Building Fund to apply for funding towards solar panels, playgrounds and EV charger upgrades at Afton and Bonshaw Community Centre, and Trail restoration at Mutter Park. The committee requested that the CAO investigate if funds can be used towards the following items – parking at Legacy Park, acquisition of land.

▪ **WRC.24.16.3 – ICS Committee Terms of Reference**

Decision Type: Action

Status: Recommended

Background:

ICS.2024.06.7

Description:

The Committee heard the ICS recommendations for updating the terms of reference for the ICS committee. The Committee of Council recommends the terms of reference be amended

to define the committee will have one member from each Municipal ward and one member each from the Afton and Bonshaw Boards of Directors.

- **WRC.24.16.4 – Byelection Planning**

Decision Type: Information

Status: Received

Background:

WRC.1014.17.8

Description:

The Interim CAO is still seeking a Municipal Elections Officer and a Deputy Municipal Elections Officer.

- **WRC.24.16.5 – Funding Opportunities for Municipal Endeavors**

Decision Type: Action

Status: Recommended

Background:

WRC.2024.17.9

Description:

The CAO has not yet had time to arrange a time for a project manager to attend a committee meeting. The committee recommends that Mayor Smith-MacPhail and the CAO arrange to meet with a project manager to gather more information about project possibilities for Municipal Buildings.

- **Information Items**

- **WRC.24.16.6 – Signing of Documents**

Description:

The Committee members signed unsigned resolutions from past Council Meetings.

- **Meeting Closed**

Councillor Aaron MacEachern, motioned for the meeting to be closed. It was seconded by Councillor John Yeo and unanimously carried.

- **In Camera Items**

- **WRC.24.16.7** - Pursuant to the Municipal Government Act Section 119(1)d

- **Meeting Opened**

Councillor John Yeo, motioned for the meeting to be opened. It was seconded by Councillor Aaron MacEachern and unanimously carried.

- **Adjournment**

- Councillor Steve Pollard to adjourn the meeting at 9:30PM.
- The next meeting will be October 10, 2024.

Helen Smith-MacPhail

Susan Morse

Mayor _____

Interim Chief Administrative Officer _____