



Rural Municipality of West River Council Meeting Minutes

Meeting No	2024-18	Time	7:00 PM
Session	Regular - Public	Date	Thursday, September 26, 2024
Chair	Helen Smith-MacPhail - Mayor	Location	Afton Community Centre
Adoption status	Approved	Contact Person	Susan Morse – Interim CAO
Attendance	Mayor Helen Smith-MacPhail, Deputy Mayor Shaun MacArthur, Councillor Aaron MacEachern, Councillor Lillian MacCannell, Councillor Steve Pollard, Susan Morse – Interim CAO, Ehi Itua – Administrative Assistant		
Regret	Councillor John Yeo		
Guest			

- **Call to Order**

Mayor Helen Smith-MacPhail called the meeting to order at 7:00 PM.

- **Adoption & Approval of Agenda**

The following item was added to the agenda by Mayor Helen Smith-MacPhail

- **WRC.2024.18.7 – PID782920**

The agenda was approved as circulated, including the added item. It was moved by Deputy Mayor Shaun MacArthur, seconded by Councillor Steve Pollard, and unanimously carried.

- **Declarations of Conflict of Interest**

Nil

- **Delegations & Public Input**

- The Council heard from Randy Pitre. Mr. Pitre shared with the Council that he has written a report about corruption in judicial systems and how he plans to submit his report to the Auditor General.

- Mayor Smith MacPhail thanked Mr. Pitre for his time.
- Daniel Sud addressed the Council. Mr. Sud shared an update on behalf of some residents of Rice Point, they are concerned about the potential of increased light pollution which might result from a neighboring subdivision. Mr. Sud asked that Council consider light pollution, noise & nuisance and short-term rental policies when reviewing bylaw amendments/creation for the Municipality.
- Mayor Smith MacPhail thanked Mr. Sud for his time.

- **Adoption of Previous Meeting's Minutes**

The minutes of August 22, 2024, Council Meeting were approved as circulated. It was moved by Councillor Lillian MacCannell, seconded by Councillor Aaron MacEachern and unanimously carried.

The minutes of September 12, 2024, Planning Board Committee Meeting were approved as circulated. It was moved by Councillor Aaron MacEachern, seconded by Councillor Lillian MacCannell, and unanimously carried.

The minutes of September 12, 2024, Committee of Council Meeting were approved as circulated. It was moved by Councillor Steve Pollard, seconded by Councillor Lillian MacCannell, and unanimously carried.

- **Discussion Items**

- **WRC.2024.18.1** – Capital Investment Plan for CCBF

Decision Type: Action

Status: Motion Carried (4-0)

Description: Motion 2024-70

Moved by Councillor Steve Pollard, and **Seconded by** Deputy Mayor Shaun MacArthur.

WHEREAS

The Municipality has been notified that we are expected to receive \$541,379 over the period of 2024/25 to 2028/29 from the Canada Community Building Fund and,

WHEREAS The infrastructure secretariat requires a Capital Investment Plan approved by resolution of Council to apply for the funds, and

WHEREAS this resolution bears the recommendation of the committee of the whole as discussed at a meeting held on September 12, 2024

BE IT RESOLVED The Council for the Rural Municipality of West River approves the proposed projects for application to the CCBF Direct Allocation/Notional Allocation Capital Investment Plan fund (attached hereto forming a part of these minutes) and directs the CAO to submit the application accordingly.

▪ **WRC.2024.18.2** – ICS Committee Terms of Reference

Decision Type: Action

Status: Motion Carried (4-0)

Description: Motion 2024-71

Moved by Deputy Mayor Shaun MacArthur, **Seconded by** Councillor Aaron MacEachern.

WHEREAS

Pursuant to Motion#2023-77, the Council approved terms of reference for the Interim Community Services Committee, and

WHEREAS

According to Municipal Government Act subsection 86.2 (e) (iii), the duties of the Council include establishing committees' terms of reference, and

WHEREAS

The ICS committee has recommended the terms of reference be amended to define the members of the committee and

WHEREAS

This resolution bears the recommendation of the committee of the whole as discussed at a meeting held on September 12, 2024

BE IT RESOLVED

The Council for the Rural Municipality of West River adds the following terms of reference to the existing terms for the Interim Community Services Committee:

That the committee be composed of

- One member from each Municipal ward,
- One member from the Board of Directors for the Afton Community Centre, and

- One member from the Board of Directors for the Bonshaw Community Centre

▪ **WRC.2024.18.3** – Byelection planning

Decision Type: Action

Status: Referred

Description:

The CAO is waiting to hear from someone who may be able to act as Municipal Elections Officer. The Council referred this item to the CAO to continue to look for a MEO and DMEO for the Byelection for Ward 2.

▪ **WRC.2024.18.4** –Civonus

Decision Type: Action

Status: Deferred

Description:

The Council deferred this item to the next meeting and directed the CAO to contact Robert Hughes with an update on the delay in our participation in the Civonus project.

▪ **WRC.2024.18.5** – EMO plan – Update Approval

Decision Type: Action

Status: Motion Carried (4-0)

Description: Motion 2024-72

Moved by Deputy Mayor Shaun MacArthur, and **Seconded by** Councillor Lillian MacCannell.

WHEREAS

According to Motion 2024-69 The Council accepts the changes as proposed by the EMO committee and directed the CAO to send the revised program to the Provincial EMO for review, and

WHEREAS

PEI EMO has completed their review of the plan and has concluded that the plan meets the requirements as outlined in the Municipal Government Act,

BE IT RESOLVED

The Council for the Rural Municipality of West River adopts the updated Municipal Emergency Plan.

- **WRC.2024.18.6** – RJ Mutter Park Salvage Harvest

Decision Type: Action

Status: Motion Carried (4-0)

Description: Motion 2024-73

Moved by Councillor Steve Pollard, and **Seconded by** Deputy Mayor Shaun MacArthur.

WHEREAS

According to Motion 2023-10 The Council authorized the CAO to start preparing the tender documents process for the clean-up and reforestation of Mutter Park as a part of the Fiona Recovery initiative, and

WHEREAS

According to Motion 2023-79 The Council for the Rural Municipality of West River authorized the CAO to initiate a Request for Quotes for the RJ Mutter Park Salvage Harvest (phase 1), and

WHEREAS

Phase 1 is completed, and the project manager has advised the CAO to initiate phase 2,

BE IT RESOLVED

The Council for the Rural Municipality of West River authorizes the CAO to initiate a Request for Quotes for the RJ Mutter Park Salvage Harvest - Phase 2.

- **WRC.2024.18.7** – PID 782920

Decision Type: Action

Status: Referred

Description:

Councillor Steve Pollard shared a concern from a resident regarding a property in New Haven where it appears individuals are living in camping trailers with no access to services. There are at least two camping trailers and one tent. The site has been in use for approximately one year. Residents are concerned for the health and safety of the individuals

living on the site. The Council referred this item to Mayor Smith-MacPhail. She will reach out to the Provincial Department of Housing, Land and Communities and request for it to be determined if there are any environmental concerns with this site. Councillor Steve Pollard will follow up with the concerned resident to update them.

- **Information Items**

- **WRC.2024.18.8**– Mayor’s Report

Decision Type: Information

Description:

Mayor Smith-MacPhail, Councillor Shaun MacArthur and Councillor John Yeo attended the Cornwall Cenotaph Service on Sunday September 22.

Mayor Smith-MacPhail provided the Council with an update on her correspondence this month. She spoke with developer Lucas Arsenault and resident Dan Sud regarding the subdivision off of Hennebury Rd. She discussed the possibility of mediating a meeting with the developer and residents. Council and Mayor agreed that it would be appropriate for the Mayor to facilitate an introduction of the two parties however it would not be appropriate to mediate a meeting.

- **Motion to Extend the Meeting**

At 8:30 PM Deputy Mayor Shaun MacArthur, motioned to extend the meeting. Seconded by Councillor Steve Pollard and unanimously carried.

- **Information Items Continued**

- **WRC.2024.18.9**– CAO’s Report

Decision Type: Information

Description:

The CAO informed Council that she has begun meeting with Municipal staff and reviewing job descriptions. Bookkeeper Ulisses Flores has submitted his resignation effective

September 24 as his work permit is expiring. This position may be filled internally and the CAO will keep council informed of the proceedings.

- **WRC.2024.18.10**– The 2024 FPEIM Semi-Annual Meeting

Decision Type: Information

Description:

The 2024 FPEIM Semi Annual meeting will take place on Saturday, October 19, 2024 in Abram’s Village. Councillors who wish to attend can inform the CAO for registration.

- **WRC.2024.18.11**–2BillionTrees

Decision Type: Information

Description:

The 2Billion Tree program tree planting will be starting soon. The mulcher is on site at Mutter Park doing site preparation work.

- **Meeting Closed**

- Councillor Steve Pollard, motioned to close the meeting pursuant to Municipal Government Act Section 119. Seconded by Deputy Mayor Shaun MacArthur and unanimously carried.

- **In Camera Items**

- **WRC.2024.18.11** – Pursuant to the Municipal Government Act Section 119(1)f
- **WRC.2024.18.12** – Pursuant to the Municipal Government Act Section 119(1)f
- **WRC.2024.18.13** – Pursuant to the Municipal Government Act Section 119(1)g
- **WRC.2024.18.14** –Pursuant to the Municipal Government Act Section 119(1)d

- **Hiring Committee Update**

- **WRC.2024.18.12** – – Appointing CAO

Decision Type: Action

Status: Deferred

Description:

This item was deferred until the contract for CAO has been updated.

- **Meeting Opened**

- Deputy Mayor Shaun MacArthur, motioned to open the meeting. Seconded by Councillor Lillian MacCannell and unanimously carried.

- **Adjournment**

- Deputy Mayor Shaun MacArthur to adjourn the meeting at 9:12 PM.
- The Next Meeting will be October 24, 2024

Helen Smith-MacPhail

Susan Morse

Mayor _____

Interim Chief Administrative Officer _____

Appendix A

2024-2029 CCBF Project Capital Investment Plan Proposal				
Project	Cost	Other funding	RMWR contribution	CCBF Fund Request
Playgrounds	\$239,208.20	\$100,000	\$0	\$139,208.20
Solar Afton	\$79,970.00	\$0	\$0	\$79,970
Solar Bonshaw	\$79,970.00	\$0	\$0	\$79,970
EV Charger Afton	\$77,000.00	\$0	\$0	\$77,000.00
EV Charger Bonshaw	\$77,000.00	\$0	\$0	\$77,000.00
Mutter Park Trails	\$88,253.00	\$0	\$0	\$88,253.00
Total Cost	\$641,401.20	\$100,000	\$0	\$541.401

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