



## Rural Municipality of West River Event Committee Meeting Minutes

<b>Meeting No</b>	2023-03	<b>Time</b>	6:00 PM
<b>Session</b>	Regular - Public	<b>Date</b>	Wednesday, June 28, 2023
<b>Chair</b>	Helen Smith-MacPhail - Mayor	<b>Location</b>	Afton Community Centre
<b>Adoption status</b>	Approved	<b>Contact Person</b>	Laala Jahanshahloo - CAO
<b>Attendance</b>	Mayor Helen Smith-MacPhail, Councillor Lillian MacCannell, Laala Jahanshahloo – CAO- Kelly Taylor - Administrative Assistant, Patricia MacFadyen		
<b>Regret</b>	Councillor Shaun MacArthur		
<b>Guest</b>	Nil		

- **Call to Order**

Mayor Helen Smith-MacPhail called the meeting to order at 6:00 PM.

- **Adoption & Approval of Agenda**

The agenda was approved as circulated. It was moved by Mayor Helen Smith-MacPhail and, seconded by Councillor Lillian MacCannell, unanimously carried.

- **Declarations of Conflict of Interest**

No conflict of interest was declared.

- **Adoption of Previous Meeting's Minutes**

The minutes of June 21, 2023, Event Committee meeting were approved as circulated. It was moved by Councillor Lillian MacCannell and, seconded by Mayor Helen Smith-MacPhail, unanimously carried.

- **Recommendation Items**

- **EVT.23.02.1 - Finalizing the Tasks Allocation**

**Decision Type:** Action

**Status:** Recommended

**Description:**

The Committee finalized the task allocations to ensure meeting the program's goals as EVT.23.02.1.

- **EVT.23.02.2 - Programs Confirmation**

**Decision Type:** Action

**Status:** Recommended

**Description:**

The Committee reviewed the invitees' RSVPs and the entertainment providers' responses. Afton Hall has been chosen as the rain-out location for the afternoon program.

- **Adjournment**

- Councillor Lillian MacCannell motioned to adjourn the meeting at 6:45 PM.
- The next meeting will be determined later.

Helen Smith-MacPhail

Laala Jahanshahloo

Mayor \_\_\_\_\_

Chief Administrative Officer \_\_\_\_\_