
Rural Municipality of West River Council Meeting

Meeting No	22	Chair	Helen Smith-MacPhail
Meeting Date	Thursday, February 10, 2022	Phone	902-675-7000
Start Time	7:00 PM	E-mail	admin@westriverpe.ca
Location	Online (Via Zoom)	Session	Public
Present	Mayor Helen Smith-MacPhail, Deputy Mayor Robert Clow, Councillor Lori Ashley, Councillor Pam Baglole, Councillor Stephen Gould, Councillor Sabrina Loughran, Councillor Shaun MacArthur, Councillor Aaron MacEachern, Councillor Sharon Slauenwhite, Councillor Chad Stretch, Councillor John Yeo		
Also	Laala Jahanshahloo – CAO		
Regrets	Nil		

- **Call to order**

Mayor Helen Smith-MacPhail called the meeting to order at 7:05 pm.

- **Approval of Agenda**

The following topic was added to the circulated agenda by Councillor Stephen Gould:

- CAO annual contract review

It was moved by Councillor Chad Stretch and seconded by Councillor Shaun MacArthur; the agenda be approved as circulated, including any items added to the agenda.

Motion Carried

- **Declarations of Conflict of Interest**

No conflict of interest was declared.

- **Approval of Minutes**

It was moved by Councillor John Yeo, seconded by Councillor Sabrina Loughran; the minutes of January 13, 2022, Council meeting approved as circulated.

Motion Carried

- **Business Arising from Minutes**

Nil.

- **Mayor Report**

→ In January, Mayor:

- Attended the Finance and Properties Committee,
- Corresponded with the residents and community members via email and social media,
- Signed the "Name Change Document" legal document,
- Coordinated with Councillor Shaun MacArthur (Emergency Deputy Coordinator) and CAO regarding the PEI EMO storm alerts.

- **CAO Report**

→ CAO contacted Municipal Affairs:

- Regarding Deputy Mayor Robert Clow's suggestion to add the audience's name who asks a question or brings concerns to the Council's attention recorded in the minutes, The Municipality's point of contact in Municipal Affairs advised that CAO must seek legal advice from A lawyer. The Council directed CAO to contact the Municipality's lawyer accordingly.
- As they were overlooked Sections (21) (3) and (28) of MGA during amalgamation, The Rural Municipality of West River was neither registered at the land registry office nor had the necessary legal document of name change related to the properties owned by the former communities. The Municipal Affairs sent out a Memorandum on January 7, 2022, to comply with MGA Section (21) (3). The Municipality's lawyer contacted the

Registrar of Deeds & Land Inventory Supervisor (Krista Potter) and drafted the legal name change document signed by CAO and Mayor and notarized by the lawyer on February 7, 2022.

- ➔ The RMWR's 2021 census was posted on the website.
- ➔ CAO has registered for the "Canadian Red Cross - Stop the Spread and Stay Safe" program to receive Covid -19 rapid antigen test kit for the Municipality's staff and volunteers also informed Health PEI accordingly.
- ➔ The following timeline of a funding request from ACOA was presented to the Council, and CAO requested a formal follow-up as this application is waiting for the Minister's signature. Mayor and Councillor Aaron MacEachern will contact Heath MacDonald (MP for Malpeque, PEI) to follow up.

ACOA Federal Funding Timeline

June 25, 2021	CCRF – ACOA; Announced the program with July 23, 2021 deadline to submit the applications
June 26, 2021	The CAO started filling the application and, due to the detailed level of the requested information and restricted timeline, started seeking professional help to take advantage of this funding opportunity
July 6, 2021	The Finance Committee reviewed The Committee Reviewed completed schedule A - Purchase -Policy 2021-02 and recommended that the Council accept the proposal from Colliers Project Leaders
July 8, 2021	RMWR authorized using professional project Consultant services at the cost of \$10K +HST to submit two applications and meet the tight deadline
July 23, 2021	Both applications were submitted before the deadline through ACOA direct portal (Ref# AA003477 & AA003530)
July 26, 2021	RMWR has received the first CCRF Application acknowledgement (219227) submitted July 23
August 4, 2021	RMWR has received the second CCRF Application acknowledgement (219509) submitted July 23
October 22, 2021	ACOA combined project number 219509 (Bonshaw Community Center) with 219227 (R.J. Mutter Park). We will be closing your project 219509 and project 219227 in all future correspondence with the Agency.
ACOA cannot disclose the date	But the Agency has completed the evaluation and sent the package for the Minister's approval.

- **Emergency Measures Committee Report**

- The PEI EMO sent out the storm warning on February 4, 5, and 8, 2022. Councillor Shaun MacArthur (Emergency Deputy Coordinator) coordinated the response process with CAO, Mayor, and Emergency Coordinator (Mark MacFadyen).

- **Finance Committee Report**

- Chair Stephen Gould noted the Committee met on February 1 and presented a summary of the meeting's report.

- Approval of Minutes

It was moved by Councillor Sabrina Loughran, seconded by Councillor John Yeo; the minutes of February 7, 2022, Committee meeting approved as circulated.

Motion Carried

- **Planning Board Report**

- Chair Sharon Slauenwhite noted that S. J. Murphy, the OP&LUB consultant, held a workshop for the Council on January 15 to review the "Background Study and Community Profile." The SJM held two more workshops for the PLB Committee on February 3 and 8, 2022. The Committee will meet on February 15 to finalize the first draft OP&LUB draft for the Council review.

- The Chair Sharon Slauenwhite requested that Council hold a special closed meeting pursuant to Municipal Government Act Section 119 Clause (1)(e) to review the Official Plan and Land Use Bylaw Draft before March 2, 2022, public meeting. It was moved by Deputy Mayor Robert Clow, seconded by Councillor John Yeo.

Motion Carried

- **Properties Committee Report**

- Chair Chad Stretch noted the Committee met on December 7 and presented a summary of the meeting's report.

Approval of Minutes

It was moved by Councillor Sabrina Loughran, seconded by Councillor Stephen Gould; the minutes of December 7, 2021, Committee meeting approved as circulated.

Motion Carried

● Resolutions

→ MOTION#2022-11

Moved by Councillor Stephen Gould

Seconded by Councillor Sabrina Loughran

WHEREAS

Under section 150 of the Municipal Government Act, on or before March 31 in each year, a council shall by resolution adopt a financial plan for the upcoming fiscal year, and

WHEREAS

Pursuant EC2020-485 section 13 (i) and (ii), provisions apply to the restructured Rural Municipality of West River, and

WHEREAS

Pursuant of Motion # 2022-03, The Rural Municipality of West River held a public meeting on February 1, 2022, and no negative feedback was received from the public,

BE IT RESOLVED

The Council for Rural Municipality of West River adopts the Financial Plan for 2022-2023, subject to the Minister of Fisheries and Communities' written approval.

CARRIED 10- 0

→ MOTION#2022-12

Moved by Councillor Sabrina Loughran

Seconded by Councillor Stephen Gould

WHEREAS

The former community of New Heaven-Riverdale had started the Black Fly Program in 2011, and

WHEREAS

The property owners within the boundaries of the former community of New Haven-Riverdale pay \$0.03 more than the other property owners of former communities of Afton, Bonshaw, Meadowbank, and West River for their property tax per \$100 assessment, to cover the cost of this program,

BE IT RESOLVED

The Council for the Rural Municipality of West River accepts the attached proposed offer from Atlantic Bug Busters Company for the Black Fly Program at the cost of \$12,500.00, HST included.

CARRIED 10- 0

→ MOTION#2022-13

Moved by Councillor Sabrina Loughran

Seconded by Councillor Stephen Gould

WHEREAS

Both Planning Board and Finance Committees had reviewed the membership benefits of FCM,

BE IT RESOLVED

The Council for the Rural Municipality of West River approves joining the Federation of Canadian Municipalities, paying the annual membership fee of \$992.59 (HST included).

CARRIED 10- 0

→ MOTION#2022-14

Moved by Councillor Stephen Gould

Seconded by Councillor Sabrina Loughran

WHEREAS

Restructuring Order EC2020-485 Section (13) (e) provisioned adoption of a remuneration bylaw according to the Municipal Government Act section (82), and

WHEREAS

Pursuant of Motion #2022-05 accepts the "Compensation Plan for Members of West River Council" from the independent Remuneration and Allowances Commission, and

WHEREAS

The Council for Rural Municipality of West River Bylaw 2022-01, Remuneration of Council and Appointees on February 10, 2022,

BE IT RESOLVED

The Council for the Rural Municipality of West River approves to pay Councillors & Mayor annual remuneration from April 1, 2021, to February 10, 2022, prorated according to EC2020-485, from February 11, 2022, to March 31, 2022, prorated based on Bylaw#2022-01.

CARRIED 10- 0

→ MOTION#2022-15

Moved by Councillor Shaun MacArthur

Seconded by Councillor Aaron MacEachern

WHEREAS

Pursuant of Motion #2021-42, the Rural Municipality of West River granted the installing the heating and cooling air source for the Community of Afton Recreation Center Addition project (Gas Tax Project 27.1.1) to Jamieson Electric, and

WHEREAS

Pursuant of Motion #2021-40, the Rural Municipality of West River hired a project manager to provide administrative services for this project, and

WHEREAS

The project manager approved the attached change order at the cost of \$10,150.00 plus HST for this contract

BE IT RESOLVED

The Council for the Rural Municipality of West River approves increasing the accepted price of \$14,250.00 plus HST with Jamieson Electric for installing the heating and cooling air source for the Community of Afton Recreation Center Addition project (Gas Tax Project 27.1.1) to \$24,400.00 plus HST as per the attached proposal.

CARRIED 10- 0

MOTION#2022-16

Moved by Councillor Chad Stretch

Seconded by Councillor Aaron MacEachern

WHEREAS

Pursuant of Motion #2021-43, the Rural Municipality of West River granted the complete the electrical for the Community of Afton Recreation Center Addition project (Gas Tax Project 27.1.1) to Jamieson Electric, and

WHEREAS

Pursuant of Motion #2021-40, the Rural Municipality of West River hired a project manager to provide administrative services for this project, and

WHEREAS

The project manager approved the attached change order at the cost of \$2,275.00 plus HST for this contract,

BE IT RESOLVED

The Council for the Rural Municipality of West River approves increasing the accepted price of \$22,725.00 plus HST with Jamieson Electric complete the electrical for the Community of Afton Recreation Center Addition project (Gas Tax Project 27.1.1) to \$25,000.00 plus HST as per the attached proposal.

CARRIED 10- 0

→ MOTION#2022-17

Moved by Councillor Sabrina Loughran

Seconded by Councillor John Yeo

WHEREAS

That the Rural Municipality of West River Bylaw number # 2022-01, the Bylaw to Regulate Remuneration of Council and Appointees, be read and approved a first time on January 13, 2022,

BE IT RESOLVED

The Rural Municipality of West River Bylaw number # 2022-01, the Bylaw to Regulate Remuneration of Council and Appointees, be read and approved a second time.

CARRIED 10- 0

→ **MOTION#2022-18**

Moved by Councillor Lori Ashley

Seconded by Councillor Stephen Gould

WHEREAS

That the Rural Municipality of West River Bylaw number # 2022-01, the Bylaw to Regulate Remuneration of Council and Appointees, be read and approved a first time on January 13, 2022,

WHEREAS

That the Rural Municipality of West River Bylaw number # 2022-01, the Bylaw to Regulate Remuneration of Council and Appointees, be read and approved a second time on February 10, 2022,

BE IT RESOLVED

The Rural Municipality of West River Bylaw number # 2022-01, the Bylaw to Regulate Remuneration of Council and Appointees, be adopted by Council.

CARRIED 10- 0

● **Other Business**

- A Nine Mile Creek resident had expressed his concern regarding a flag flying in a private property with inappropriate language and requested the possibility of incorporating a bylaw proactively addressing egregious displays. The Council will review the possibility of addressing this kind of bylaw falls under the Planning Act.

- The CAO left the meeting at 8:45 pm.
- A motion was moved by Councillor Stephen Gould and seconded by Councillor Sabrina Loughran to close a part of the Council meeting according to the Municipal Government Act Section (119) Clause (d).

Motion Carried

- CAO joined the meeting at 9:05 pm at Mayor's request.

● **Questions from the Audience**

- Nil.

● **Adjournment**

- The meeting adjourned at 9:15 pm.
- The next meeting will be on February 22, 2022.

HELEN SMITH-MACPHAIL _____

MAYOR

LAALA JAHANSHAHLOO _____

CHIEF ADMINISTRATIVE OFFICER