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## Rural Municipality of West River Canada Day Celebration Committee

<b>Meeting No.</b>	5	<b>Chair</b>	Deputy Mayor Robert Clow
<b>Meeting Date</b>	Monday, June 20, 2022	<b>Phone</b>	902-675-7000
<b>Start Time</b>	6:00 PM	<b>E-mail</b>	admin@westriverpe.ca
<b>Location</b>	Afton Community Center	<b>Session</b>	Public
<b>Present</b>	Deputy Mayor Robert Clow, Mayor Helen Smith-MacPhail, Councillor Lori Ashley, Councillor Shaun MacArthur		
<b>Also</b>	Laala Jahanshahloo – CAO, Lillian MacCannell, Eric MacArthur, Kelly Taylor		
<b>Regrets</b>	Nil		

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- **Call to order**

Chair Deputy Mayor Robert Clow called the meeting to order at 6:00 pm.

- **Approval of Agenda**

It was moved by Councillor Lori Ashley and seconded by Councillor Shaun MacArthur; the agenda be approved as circulated.

**Motion Carried**

- **Declarations of Conflict of Interest**

No conflict of interest was declared.

- **Approval of Minutes**

It was moved by Councillor Shaun MacArthur and seconded by Lori Ashley that the minutes of June 7, 2022, Canada Day Celebration Committee meeting were approved as circulated.

**Motion Carried**

- **Business Arising from Minutes**

- ➔ Deputy Mayor Robert Clow emailed the Councillor to ask for their help as volunteers on June 25, 2022.
- ➔ Mayor contacted L'nuey, and a performance by the Mi'kmaq Heritage Actors will start the program with land acknowledgement.
- ➔ Mayor sent an invitation to Chief Gould on June 25, 2022. As Chief Gould is booked to attend another event, Band Councillor Sheri Bernard will be at our meeting.
- ➔ The CAO sent the "Final Activity Report" of Canada Celebration Day on July 1, 2022, to the Department of Canadian Heritage informing them:
  - The total cost of the event was \$5,500.
  - Number of participants: Morning 240 - Afternoon 270
  - The event included the following activities:
    1. Pancake Breakfast
      - Place - Afton Community Centre
      - Time - 8:30 - 10:30 AM
      - Menu: Pancakes and Sausages, Coffee and Tea and Juice
    2. Family Fun Day
      - Place - Llyod Inman Park Canoe Cove
      - Time – 1:00 - 4:00 PM
      - Music – Live Band
      - O Canada – 2:00 pm
      - Menu: Hot Dogs & Rolls, Juice, and Cake.
      - Entertainment: Clown, Face Painting, Puppet Show, and Games

- **CANDAY 5.1**

- ➔ Committee reviewed the programs progress report:

- Food, cake, beverage, treats and cutleries: All orders have been placed and will be picked up by June 30.
- Kitchens in Afton Hall and Inman Park have been inspected, and there are ready for cooking and barbequing.
- Staffing, volunteers, and transportation: Coordination and logistics have been completed, and tasks allocated.
- The music band, wandering puppetry, clown, and face painting were booked and confirmed.
- Paper flags and pins have been collected from the MP's office.
- Coordination with Afton Hall BOD has been done, and Bev Mclsaac volunteered to help.
- Peter Bevan-Baker accepted the invitation.

- ➔ The Committee directed the CAO to request the invoices from the entertainment groups to have their cheques ready and pay them after the event.

- ➔ The Committee will schedule a meeting after July 1 to prepare an after-action report for the Council.

- **Adjournment**

- ➔ The meeting adjourned at 7:00 pm.

- ➔ The next meeting is to be determined.

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ROBERT CLOW \_\_\_\_\_

CHAIR