
Rural Municipality of West River Finance Committee

Meeting No.	19	Chair	Stephen Gould
Meeting Date	Tuesday, September 6, 2022	Phone	902-675-7000
Start Time	7:00 PM	E-mail	admin@westriverpe.ca
Location	Afton Community Center	Session	Public
Present	Mayor Helen Smith-MacPhail, Councillor Stephen Gould, Councillor Sabrina Loughran, Councillor John Yeo		
Also	Laala Jahanshahloo- CAO, Kelly Taylor		
Regrets	Nil		

- **Call to order**

Chair Stephen Gould called the meeting to order at 7:00 pm.

- **Approval of Agenda**

It was moved by Councillor John Yeo and seconded by Councillor Sabrina Loughran; the agenda was approved as circulated.

Motion Carried

- **Declarations of Conflict of Interest**

No conflict of interest was declared.

- **Approval of Minutes**

It was moved by Councillor Sabrina Loughran and seconded by Councillor John Yeo that the minutes of July 5, 2022, Finance Committee meeting was approved as circulated.

- **Approval of Minutes**

It was moved by Councillor John Yeo and seconded by Councillor Stephen Gould that the minutes of July 13, 2022, Finance Committee meeting was approved as circulated.

- **FIN 19.1**

➔ The Committee reviewed the proposed scenarios for the 2023-Property Tax Rate and Fire Dues. This item was deferred to the first Finance Committee meeting of the new Council after the election.

- **FIN 19.2**

➔ The Committee reviewed the proposed scenarios for the 2023-NHR Black Fly Tax Rate and Fire Dues. This item was deferred to the first Finance committee meeting of the new Council after the election.

- **FIN 19.3**

➔ The Committee Bylaw#2022-01, the Bylaw to Regulate Remuneration of Council and Appointees to update the remuneration for the appointees to a reasonable rate as the new Council will lose four seats and include only six Counsellors by amending Section (8) of Bylaw#2022-01 - Remuneration of Appointees.

➔ According to Bylaw#2022-01 Section (9) Clause (9.1), making any amendments that alter existing types, rates, and conditions of compensation, allowances, or benefits to be paid to members of Council, Council shall, in accordance with section 82(3) of the Act, appoint an independent Remuneration and Allowances Commission, the Committee recommended that the Council reads and approves the first reading of the Bylaw number # 2022-03, the Bylaw to Regulate Remuneration of Council and Appointees.

- **FIN 19.4**

- ➔ After executing 20 contracts under Purchase Policy#2021-02, the Committee decided to make amendments to this policy based on lessons learned.
- ➔ The Committee recommended that the Council approves Purchase Policy#2022-03 and repeals Purchase Policy#2021-02.

- **FIN 19.5**

- ➔ After executing five contracts under Procurement Policy #2021-03, the Committee decided to make amendments to this policy based on the accumulated experience.
- ➔ The Committee recommended that the Council approves Procurement Policy #2022-04 and repeals Procurement Policy #2021-03.

- **FIN 19.6**

- ➔ After granting five grants under Bylaw#2022-02, the Committee decided to make amendments to this Bylaw's appendices Schedule B and Schedule C based on experience-based learning as according to Bylaw#2022-02, Section (14), Schedule B and Schedule C are considered appendices to the Bylaw to Establish Municipal Grants and may be updated by council resolution; the Committee recommended that the Council approves the updated Schedule B and Schedule C of Bylaw#2022-02.

- **FIN 19.7**

- ➔ The Committee reviewed the referred item PLB19.3 and the allocated budget for the "Official Plan and Land Use Bylaw Project" in the 2022-23 Financial Plan and recommended that the Council accepts the proposed Drafting Review add-on at the cost of \$29,900.00 plus HST to contract awarded by Motion#2021-37.
- ➔ The Committee reviewed the referred item PTY20.1 and the allocated budget for the "Bonshaw Community Cultural Center Improvement Project" in the 2022-23 Financial Plan.
 - ACOA combined submitted applications for both Bonshaw Community Centre, R.J. Mutter Park projects and the ICF –CCRF funding agreement; Schedule 2 enabled the Municipality to allocate funding to the eligible costs between the project's activities and

expenses. The Committee recommended that the Council approves reallocating \$100,000.00 of ACOA funding from the Mutter Park Improvement Project to the Bonshaw Community Centre Upgrade Project in the approved Capital Budget of April 1, 2022-March 31, 2023.

- The Committee recommended that the Council accepts adding the Change order (CO#1) at the cost of \$57,394.00, including HST, to the Bonshaw Community Cultural Center Improvement Project contract awarded by Motion#2022-51.
- ➔ The Committee reviewed the referred item PTY 20.3 and the allocated budget for the " Legacy Park Playground Upgrade Project" part of the "Muter Park Improvement Project" in the 2022-23 Financial Plan and recommended that the Council accepts the proposed change order at the cost of \$3,422.50 to contract awarded by Motion#2022-37.
- ➔ The Committee reviewed the referred item PTY 20.4 and the allocated budget for the "Inman Lloyd Inman Improvement" in the 2022-23 Financial Plan and recommended that the Council accepts the proposed change order at the cost of \$7,399.03 to the contract awarded by Motion#2022-99.

- **FIN 19.8**

- ➔ The Committee reviewed the deferred item FIN 17.3 and directed Kelly Taylor to compile a community profile to include infrastructure and properties not owned by the Municipality, as well as an inventory of all service groups within the Rural Municipality of West River. This database will facilitate cooperation between the RMWR and service groups, assist groups with future infrastructure planning and coordinate events.

- **Adjournment**

- ➔ The meeting adjourned at 6:40 pm.
- ➔ The next meeting will be on September 6, 2022.

STEPHEN GOULD _____