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**Rural Municipality of West River Planning Board Committee**

<b>Meeting No</b>	12	<b>Chair</b>	Sharon Slauenwhite
<b>Meeting Date</b>	Monday, December 13, 2021	<b>Phone</b>	902-675-7000
<b>Start Time</b>	7:00 PM	<b>E-mail</b>	admin@westriverpe.ca
<b>Location</b>	Afton Community Center	<b>Session</b>	Public
<b>Present</b>	Mayor Helen Smith-MacPhail, Councillor Sharon Slauenwhite, Deputy Mayor Robert Clow, Councillor John Yeo		
<b>Also</b>	Laala Jahanshahloo – CAO; Samantha Murphy – OP&LUB Consultant		
<b>Regrets</b>	Nil		

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● **Call to order**

Chair Sharon Slauenwhite called the meeting to order at 7:00 pm.

● **Approval of Agenda**

It was moved by Councillor John Yeo and seconded by Deputy Mayor Robert Clow; the agenda

**Motion Carried**

● **Declarations of Conflict of Interest**

No conflict of interest was declared.

- **Business Arising from Minutes**

- ➔ CAO contacted Alan Aitken (Traffic Operations Engineer) in Transportation, Infrastructure and Energy regarding PLB12.6, and he will review this situation.
- ➔ On December 14, CAO contacted Buzz to place a paid ad for the OP&LUB. On December 20, she approved the poster's final design for publishing in the January issue of the Buzz, page 3/16. On December 21, 2021, Buzz's editor announced that due to the latest developments and uncertainty surrounding COVID-19 on PEI over the holidays and into the new year, they would not publish a January issue of The Buzz.

- **PLB12.1**

- ➔ The Committee reviewed the public notice materials for January 25, 2022, public engagement (prepared by SMJ Consultant).
- ➔ The CAO was directed to advertise the second workshop as it was done for the public meeting on October 13, 2021, and also placed a paid ad in the "Buzz" to ensure public outreach.
- ➔ The SMJ Consultant represented the "Background Study and Community Profile," "Public Engagement Survey – What we've heard so far," and preliminary report of the "Issues And Opportunities".
- ➔ The Consultant will hold a workshop for the Council to review and gather their feedback on fundamental questions that will contribute to an Official Plan and Land Use Bylaw unique to the Rural Municipality of West River on January 8, 2022.

- **PLB12.2**

- ➔ To comply with Municipal Government Act section (227) (e), Contravention of bylaws made under Municipal Government Act section (226) (3), and as it was not included in the RMWR's OP&LUB Request for Proposal; the Committee requested Enforcement Add-on to Official Plan & Bylaw proposal from the OP&LUB Consultant.
- ➔ The Committee reviewed the proposal and recommended the Council accept the proposed Enforcement Add-on and include it in the original Official Plan & Bylaw contract.

- **PLB12.3**

- ➔ Councillor Sharon Slauenwhite, CAO and the SJ Murphy Consultant attended a meeting at Provincial Planning Division to discuss the transitional process and receive the required information for OP&LUB.

- **PLB12.4**

- ➔ The Committee reviewed item PLB11.4 as the Council had deferred Motion #2021-128 and made the same recommendation for the welcome signage locations.

- **PLB12.5**

- ➔ Some concerns brought to the Committee's attention about Rte. 19 with Dingwells Ln. and upper Meadowbank Rd. intersection, regarding the number of legs, distances between connections, the hierarchy of links, speed limit, ramp slope, ramp angle, visibility and seasonal hazards.
- ➔ The Committee directed the CAO to contact and request "Traffic Safety Evaluations" to ensure the users' safety.

- **PLB12.6**

- ➔ The Committee reviewed the Federation of Canadian Municipalities Membership benefits and referred it for further review to the Finance Committee.

- **Adjournment**

- ➔ The meeting adjourned at 9:00 pm.
- ➔ The next meeting will be on February 15, 2022.

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SHARON SLAUENWHITE \_\_\_\_\_

CHAIR