
Rural Municipality of West River Finance Committee

Meeting No	6	Chair	Stephen Gould
Meeting Date	Tuesday, June 1, 2021	Phone	902-675-7000
Start Time	7:00 PM	E-mail	admin@westriverpe.ca
Location	Afton Community Center	Session	Public
Present	Mayor Helen Smith-MacPhail, Councillor Stephen Gould, Councillor Sabrina Loughran, Councillor John Yeo		
Also	Laala Jahanshahloo – CAO		
Regrets	Nil		

● **Call to order**

Chair Stephen Gould called the meeting to order at 7:13 pm.

● **Approval of Agenda**

It was moved by Councillor Sabrina Loughran and seconded by Councillor John Yeo; the agenda be approved as circulated.

Motion Carried

● **Declarations of Conflict of Interest**

No conflict of interest was declared.

- **Approval of Minutes**

It was moved by Mayor Helen Smith-MacPhail and seconded by Councillor John Yeo that the minutes of May 4, 2021, Finance Committee meeting approved as circulated.

Motion Carried

- **Business Arising from Minutes**

→ Nil

- **FIN6.1**

→ For 2022 Tax Rate Committee recommended:

- To keep the Tax rate as 2021 for the residential properties as \$0.16 per \$100 of assessment for former communities of Afton, Bomshaw, Meadowbank and West River and \$0.19 per \$100 assessment for New Heaven Riverdale as the Black Fly program will continue.
- As the commercial properties are paying \$0.16 Fire Due in form 2020, it is not fair to burden the residential property owner to cover it. Therefore, it will be discussed at the next meeting to set a new rate. Still, the Committee recommends sending an invitation letter to all the commercial property owners to participate in the decision-making process before finalizing the tax rate.

- **FIN6.2**

→ Annual Expenditure Reports, 2020-2021, has been completed by MSRB. The final reports have been sent to PEI Infrastructure Secretariat before the deadline of May 15, 2021.

- **FIN6.3**

→ 2020-2021 draft audit statements will be ready for the next council meeting. The Committee directed the CAO to invite the MSRB to attend the council meeting to review the report.

- **FIN6.4**

- The Community of West River CIC business number has been re-registered as Rural Municipality of West River. Other accounts of former communities of Afton, Meadowbank, and New Haven Riverdale have combined into a singular account under the identical BN.

- **FIN6.5**

- The Committee Reviewed completed schedule A - Purchase -Policy 2021-02 and recommended that the Council accept the proposal from Colliers Project Leaders on a fee-for-service basis with an upset limit of \$5,000.00; HST included providing funding application support for the Mutter Park trail improvement.

- **FIN6.6**

- The Municipality was the administrator of the theThree-Phase project and will receive less than \$7000 when it files for HST rebates.
- The Committee suggested the Council set a charge-out rate of \$100 per hour or part of an hour for CAO.

- **Adjournment**

- The meeting adjourned at 8:20 pm.
- The next meeting will be on July 8, 2021.

STEPHEN GOULD _____

CHAIR