
Rural Municipality of West River Properties Committee

Meeting No	4	Chair	Chad Stretch
Meeting Date	Monday, March 22, 2021	Phone	902-675-7000
Start Time	7:00 PM	E-mail	admin@westriverpe.ca
Location	Bonshaw Community Center	Session	Public
Present	Mayor Helen Smith-MacPhail, Councillor Chad Stretch, Councillor Shaun MacArthur, Councillor Aaron MacEachern		
Also	Laala Jahanshahloo – CAO, Mike Corney – Previous Councillor of NHR, Scott Murphy – Ball League member, John Stevenson		
	From Bonshaw Board of Directors: Marion Copleston - President, Tracy Callbeck – Vice President, Councillor Lori Ashley – Board Member, Jessica Simmons - Board Member and Johnathan Simmons - Board Member		
Regrets	Nil		

● **Call to order**

Chair Chad Stretch called the meeting to order at 7:10 p.m.

● **Approval of Agenda**

It was moved by Mayor Helen Smith-MacPhail and seconded by Councillor Shaun MacArthur; the agenda be approved as circulated.

Motion Carried

● **Declarations of Conflict of Interest**

No conflict of interest was declared.

- **Approval of Minutes**

It was moved by Mayor Helen Smith-MacPhail and seconded by Councillor Shaun MacArthur; the minutes of February 22, 2021, Properties Committee meeting approved as circulated.

Motion Carried

- **Business Arising from Minutes**

→ CAO contacted Mike Corney and asked for information regarding managing the sports field.

→ The Municipal Affairs has approved the Ridgeline Construction LTD contract for Inman Park (Canoe Cove) Project.

- **PTY4.1**

→ Bonshaw Community Center's Board of Directors went through their list to improve the building:

- Replace flooring (Done)
- Replace downstairs windows (Done)
- Fix parking drainage
- Building accessibility
- Install swing set
- Additional chairs/tables (Approx 15 chairs, 2-4 tables)
- Update downstairs playroom
- Paint interior (As we discussed, we may need to paint the trim, moldings, bookcases, etc.)
- Replace lights (Possibly change the from fluorescent)
- Replace Flagpole
- High-speed internet
- Become an EMO warming center
- Adding downstairs Building washroom

- This building is a federal election center and has wheelchair access through the back door.
- The Committee has no intention of meddling in the BOD's decisions and only wants to move in the same direction as the BOD.
- As a small community center, BOD raised the question of spending the New-Horizon money on improving accessibility as the \$25,000 only covers a small portion of it. The Mayor mentioned the BOD needs to draw a clear vision for this center before concluding the necessary level of accessibility, prioritizing the wish list, and making any improvement decisions.
- Bonshaw center hosts different activities, including an art club, fitness and dance classes, various meetings, weddings, etc. The possible scenarios for renting the building and the requirement (like daycare) were discussed as the BOD needs to think about revenue sources.
- The BOD is interested in having a shared staff with Afton Community Center to help with booking when it becomes available.
- They are willing to have advertising and booking options through the Municipality's website.
- The Mayor explained the opportunity to access Fiber Optic Internet through the Study Hub program, and if they are interested, the CAO can provide information to approach the province accordingly.
- The Committee will make inquiries regarding the parking area improvement as the grading and drainage are the most critical obstacles.
- The Bonshaw center has done the health inspection, and the Committee suggested contacting the fire Marshall's office to do a fire inspection, too.
- Marion Copleston, Tracy Callbeck, Jessica Simmons and Johnathan Simmons left the meeting at 7:40 p.m.

- **PTY4.2**

- CAO has applied the Grant-in-Lieu Property Tax for all the Municipality's properties.

- **PTY4.3**

- ➔ Mike Corney explained his proposal to manage the NHR properties' booking with a percentage of rental revenue as commission as it was done before amalgamation.
- ➔ The Committee recommended that the Council accept this offer as follows a tender for the following year. CAO will get in touch with Mike to discuss the detail of this process.
- ➔ The Committee reviewed the ball field request, and Mike and the Ball League members discussed the requested schedule. CAO will coordinate between them and Mike for booking and implementing the foul pole's relocation.
- ➔ The Committee reviewed the offer from Eliot River Ramblers Soccer Club for the NHR Soccer field. Still, this field is not completed and is not likely to be ready for this summer, they will be contacted upon completing the project.
- ➔ Mike Corney, Scott Murphy and John Stevenson left the meeting at 8:05 p.m.
- ➔ Mike Corney will assist CAO in managing the sports fields this year.

- **PTY4.4**

- ➔ The Committee reviewed the adjusted Inman Park (Canoe Cove) Project quote and recommended awarding the Ridgeline Construction LTD project in the Council's special meeting on March 29, 2021.
- ➔ Councillor Aaron MacEachern left the meeting at 8:15 p.m.

- **PTY4.5**

- ➔ The NHR Soccer Filed project's current status was discussed. The Committee asked CAO to prepare a report and request information regarding this project's correction and completion date.

- **Adjournment**

- ➔ The meeting adjourned at pm 8:45 p.m.
- ➔ The next meeting will be on April 26, 2021.

CHAD STRETCH _____

CHAIR