
Rural Municipality of West River Council Meeting

Meeting No	26	Chair	Helen Smith-MacPhail
Meeting Date	Thursday, May 12, 2022	Phone	902-675-7000
Start Time	7:00 PM	E-mail	admin@westriverpe.ca
Location	Afton Community Center	Session	Public
Present	Mayor Helen Smith-MacPhail, Deputy Mayor Robert Clow, Councillor Lori Ashley, Councillor Stephen Gould, Councillor Sabrina Loughran, Councillor Shaun MacArthur, Councillor Aaron MacEachern, Councillor Chad Stretch, Councillor John Yeo		
Also	Laala Jahanshahloo – CAO		
Regrets	Councillor Pam Baglole, Councillor Sharon Slauenwhite		

- **Call to order**

Mayor Helen Smith-MacPhail called the meeting to order at 7:00 pm.

- **Approval of Agenda**

It was moved by Deputy Mayor Robert Clow and seconded by Councillor Chad Stretch; the agenda be approved as circulated.

Motion Carried

- **Declarations of Conflict of Interest**

No conflict of interest was declared.

- **Approval of Minutes**

It was moved by Councillor Shaun MacArthur, seconded by Councillor Aaron MacEachern; the minutes of April 14, 2022, Council meeting was approved as circulated.

Motion Carried

- **Business Arising from Minutes**

Nil.

- **Mayor Report**

→ In April, Mayor:

- Attended the Finance, Planning Board and Properties and Canada Day Celebration Committee meetings;
- Participated at the OP&LUB open house on April 26.

→ Mayor has gathered information regarding the Trans-Canada Highway and Bonshaw Bridge intersection situation and Darrach Road condition also visited both sites and presented her finding to the Councillors for their confirmation and guidance before finalizing the letter to the Minister of Transportation and Infrastructure (following the discussion in WRC#25).

→ Mayor has been informed that the Rural Municipality of West River will be one of the recipients of the 2022 Reconciliation Recognition Award (The Epekwitk Assembly of Councils - L'nuey) for establishing a true path toward reconciliation with the Mi'kmaq, particularly in recognition of being the first Municipality in PEI to adopt both English and Mi'kmaq names for its electoral boundary wards. Mayor will be attending this ceremony on May 20, 2022.

- **CAO Report**

→ Councillor Stephen Gould proposed adding T3 routes with a bus stop at Strathgartney provincial park; also, Bonshaw residents requested a bus stop at the Bonshaw Hall parking lot. CAO signed a practicum placement agreement with the UPEI Island Studies Department to mentor/supervise a student in the Master of Arts in Island Studies (MAIS) to conduct a transit research project "Exploring the potential of adding new bus stops and park-and-ride facilities at some of the

community centers of PEI in order to have a better active transportation plan for the surrounding communities" and offer \$500 honorarium after the research was completed.

→ On May 12, CAO received a request from an RMWR resident whose daughter is one of only six female gymnasts qualified to compete at the Canadian Gymnastics Nationals Championships in BC at the end of May requesting municipal support. Considering the time constraint, CAO decided to bring it to the Council's attention.

- Until such time, the Municipality passes a "bursary policy," the Council for the Rural Municipality of West River approves providing a one-time \$100 bursary to support the youth living in RMWR and competing at the national level and authorizes the CAO to execute it. It was moved by Councillor Stephen Gould, seconded by Deputy Mayor Robert Clow

Motion Carried 8-0

→ CAO received a "Consultation on Disclosure of Records" from the Department of Justice & Public Safety for a request made under the Freedom of Information and Protection of Privacy Act; after consulting with the Municipality's lawyer, the requestor was informed Bylaw (# 2021-05) authorizes the release of assessment information.

→ Following the CAO's request to add Mi'kmaq name signage for West River (WRC#20), the signs were installed during the Indigenous Awareness Week 2022.

● Finance Committee Report

→ Chair Stephen Gould noted the Committee met on May 3, 2022, and presented a summary of the meeting's report.

● Planning Board Report

→ Councillor John Yeo noted the Committee met on May 9, 2022, and presented a summary of the meeting's reports.

→ As RMWR is presently engaged in the process of developing a new OP & LUB, EC2022-222 directly impacted this project. Also, RMWR was not consulted before these changes were made. The CAO has confirmed that the PEI Federation of Municipalities were not consulted prior to these changes taking effect nor informed after the date they came into force. Planning Board

requests that Mayor Send a letter to the Minister of Fisheries & Communities and the Minister of Agriculture & Land and CC the PEIFM to ask the following questions:

- What prompted the recent amendments to the Regulations?
- Who did the work to prepare and review these amendments?
- Why were the impacted municipalities within the Special Planning Area, who are obligated to ensure compliance, not consulted?

It was moved by Councillor John Yeo, and seconded by Deputy Mayor Robert Clow.

Motion Carried

- **Properties Committee Report**

- Chair Chad Stretch noted the Committee met on May 3, 2022, and presented a summary of the meeting's report.

- **Canada Day Celebration Committee Report**

- Chair Robert Clow noted the Committee met on May 2, 2022, and presented a summary of the meeting's report.

- **FPEIM AGM Report**

- Four Council members registered for the FPEIM Annual Meeting hosted by the Rural Municipality of North Shore on April 25, 2022. Deputy Mayor Robert Clow and Councillor Stephen Gould attended in person, and Councillor Chad Stretch and Councillor Sharon Slauenwhite joined the meeting online. The attendees provided a summary of the meeting

- **Bonshaw Community Center AGM Report**

- Councillor Lori Ashley noted that Bonshaw Community Centre Inc held its AGM on April 20. The BOD reviewed the center's financial documents, programs, and events.

- **Other Business**

- Nil.

- **Resolutions**

- **MOTION#2022-35**

Moved by Councillor Stephen Gould

Seconded by Councillor John Yeo

BE IT RESOLVED

The Council for the Rural Municipality of West River approves the attached Election Officials Fee Policy 2022-01.

CARRIED 8-0

- **MOTION#2022-36**

Moved by Councillor John Yeo

Seconded by Councillor Sabrina Loughran

WHEREAS

Pursuant of MOTION #2021-129, Legacy Park playground was closed for repair, and

WHEREAS

Part of bringing the playground up to Canadian Playground Safety standards is replacing the retaining wall around the playground,

BE IT RESOLVED

The Council for the Rural Municipality of West River accepts the attached offer of April 29, 2022, from Fundy Fencing LTD. to provide Border Timber at the cost of \$ 5,938.00 plus HST (as per the attached proposal) as a part of the Gas Tax project 57.1.1 and authorizes the CAO to execute it.

CARRIED 8-0

MOTION#2022-37

Moved by Councillor Sabrina Loughran

Seconded by Councillor Stephen Gould

WHEREAS

As a part of bringing the playgrounds in Legacy Park and Inman Park up to Canadian Playground Safety standards is providing protective surfacing with an adequate depth to cover a fall from the critical fall height,

BE IT RESOLVED

The Council for the Rural Municipality of West River accepts the attached offer of Twins Landscaping to provide playground pea gravel at the cost of \$10,725.00plus HST (as per the attached proposal) as a part of Gas Tax projects 57.1.1 and 58.1.1and authorizes the CAO to execute it.

CARRIED 8-0

→ MOTION#2022-38

Moved by Councillor John Yeo

Seconded by Councillor Stephen Gould

BE IT RESOLVED

The Council for the Rural Municipality of West River accepts the proposed offer of Derek A. French Professional Services Inc. to conduct topographical surveys of the proposed parking lot areas and access road at Mutter Park (Gas Tax projects 57.1.1) and the existing parking lot area at Inman Park (Gas Tax projects 57.1.1) and prepare AutoCAD drawings at the cost of \$7,800.00 plus HST and authorizes the Chief Administrative Officer to execute this resolution.

CARRIED 8-0

→ MOTION#2022-39

Moved by Councillor Stephen Gould

Seconded by Councillor Sabrina Loughran

WHEREAS

Pursuant of Municipal Grant Bylaw #2022-02, the Council received the recommendation of the Finance Committee with respect to the grant request applications from the Canoe Cove

Community Association, St. Catherines Women's Institute, Bonshaw Hall Cooperative, Meadowbank Women's Institute, and

WHEREAS

The Council concurs with the recommendation of the Finance Committee,

BE IT RESOLVED

The Council for the Rural Municipality of West River approves awarding a one-time grant for the 2022-23 fiscal year as follows:

- \$1000 for Canoe Cove Community Association
- \$1000 for St. Catherines Women's Institute
- \$2000 for Bonshaw Hall Cooperative
- \$500 for Meadowbank Women's Institute

CARRIED 8-0

➔ **MOTION#2022-40**

Moved by Councillor Chad Stretch

Seconded by Councillor Aaron MacEachern

WHEREAS

Pursuant of Motion #2021-43, the Rural Municipality of West River granted the complete electrical for the Community of Afton Recreation Center Addition project (Gas Tax Project 27.1.1) to Jamieson Electric, and

WHEREAS

Pursuant of Motion #2021-40, the Rural Municipality of West River hired a project manager to provide administrative services for this project, and

WHEREAS

The project manager approved the attached change order for the fire alarm system at the cost of \$24,300.00 plus HST for this contract,

BE IT RESOLVED

The Council for the Rural Municipality of West River accepted the offer of Jamieson Electric to install a fire alarm system in Afton Community Center (Gas Tax Project 27.1.1) at the cost of \$24,300.00 plus HST as per the attached proposal and authorizes the CAO to execute it.

CARRIED 8-0

→ MOTION#2022-41

Moved by Councillor Chad Stretch

Seconded by Councillor Shaun MacArthur

WHEREAS

According to the Schedule-A of the Fee Bylaw # 2021-11, the Sport fields rental should be determined by a resolution, and

WHEREAS

The renters would have access to the Diamond Baseball field for one slot a week starting in Spring and ending in Fall with this fee,

BE IT RESOLVED

The Council for the Rural Municipality of West River sets the Diamond Baseball field's rental fee for 2022 as \$250.00 for the returning clients and \$275.00 for the new clients.

CARRIED 8-0

→ MOTION#2022-42

Moved by Councillor Chad Stretch

Seconded by Councillor Shaun MacArthur

WHEREAS

According to the Schedule-A of the Fee Bylaw # 2021-11, the Sport fields rental should be determined by a resolution, and

BE IT RESOLVED

The Council for the Rural Municipality of West River sets the NHR Soccer field's rental fee for 2022 as \$25 per hour.

CARRIED 8-0

→ MOTION#2022-43

Moved by Councillor Aaron MacEachern

Seconded by Councillor Chad Stretch

WHEREAS

The Council received the recommendation of the Finance Committee respecting the RFQ to prepare a tender document for the Parking lot seal coat for the Inman Park parking lot, and

WHEREAS

The Council concurs with the recommendation of the Properties Committee,

BE IT RESOLVED

The Council for the Rural Municipality of West River authorizes the Chief Administrative Officer to initiate the bidding process to hire a "Civil Engineering Consultant Services" as part of the Inman Park (Gas Tax 58.1.1) Project.

CARRIED 8-0

→ MOTION#2022-44

Moved by Councillor Shaun MacArthur

Seconded by Councillor Aaron MacEachern

WHEREAS

The Council received the recommendation of the Finance Committee respecting the RFQ to prepare a tender document for a new access road and parking improvements in Mutter Park, and

WHEREAS

The Council concurs with the recommendation of the Properties Committee,

BE IT RESOLVED

The Council for the Rural Municipality of West River authorizes the Chief Administrative Officer to initiate the bidding process to hire a "Civil Engineering Consultant Services" as part of the Mutter Park (Gas Tax 57.1.1) Project.

CARRIED 8-0

→ MOTION#2022-45

Moved by Councillor Chad Stretch

Seconded by Councillor Aaron MacEachern

WHEREAS

The Rural Municipality of West River owns Inman Park (PID 512244), Rice Point Wharf Park (PID 203109) and Mutter Park (PID 227306),

BE IT RESOLVED

The Council for the Rural Municipality of West River adapted the attached schedule to regulate the hours of operation for the municipality-owned parks.

SCHEDULE A TO MOTION 2022-45

Name of Park		Dates of Operation	Hours of Operation	Liability
Inman Park	Gates	May 1 – June 30	8:00 am to 8:00 pm	The Rural Municipality of West River is not liable for any damage to person or property
		July 1 – Labour Day	Open 24 hours	
		After Labour Day – September 30	8:00 am to 8:00 pm	
	Buildings	May 1 – September 30	8:00 am to 8:00 pm	
Rice Point	Gates	June 1- September 30	8:00 am to 8:00 pm	The Rural Municipality of West River is not liable for any damage to person or property
Mutter Park	Fields	The gates will be opened only for the ball field and Soccer field users who coordinate with the field/ park manager/staff after the required payment and paperwork have been completed.		The Rural Municipality of West River is not liable for any damage to person or property
	Trail and Playground	There is no gated access nether for trail nor Legacy Park		

CARRIED 8-0

➔ **MOTION#2022-46**

Moved by Councillor John Yeo

Seconded by Deputy Mayor Robert Clow

WHEREAS

On March 10, 2022, the Council approved holding an open house public meeting at Afton Community Center on April 26, 2022, to increase public engagement, and this meeting was an addition to the approved project schedule previously approved by Council, and

WHEREAS

The original contract, according to MOTION #2021-37, does not include an Open House meeting,

BE IT RESOLVED

The Council for the Rural Municipality of West River accepts the attached add-on component to the Official Plan & Land Use Bylaw project contract with SJ Murphy Planning & Consulting (MOTION # 2021-37) at the cost of \$18,021.94 HST included and authorizes the CAO to execute it.

CARRIED 8-0

● **Questions from the Audience**

➔ Nil.

● **Adjournment**

➔ The meeting adjourned at 9:00 pm.

➔ The next meeting will be on June 9, 2022.

HELEN SMITH-MACPHAIL _____

MAYOR

LAALA JAHANSHALOO _____

CHIEF ADMINISTRATIVE OFFICER