
Rural Municipality of West River Properties Committee

Meeting No.	17	Chair	Chad Stretch
Meeting Date	Monday, May 2, 2022	Phone	902-675-7000
Start Time	7:00 PM	E-mail	admin@westriverpe.ca
Location	Afton Community Center	Session	Public
Present	Mayor Helen Smith-MacPhail, Councillor Chad Stretch, Councillor Aaron MacEachern, Councillor Shaun MacArthur		
Also	Laala Jahanshahloo – CAO		
Regrets	Nil		

● **Call to order**

Chair Chad Stretch called the meeting to order at 7:00 pm.

● **Approval of Agenda**

It was moved by Councillor Shaun MacArthur and seconded by Councillor Aaron MacEachern; the agenda be approved as circulated.

Motion Carried

● **Declarations of Conflict of Interest**

No conflict of interest was declared.

● **Business Arising from Minutes**

→ Nil.

- **PTY 17.1**

- ➔ According to the Schedule-A of the Fee Bylaw # 2021-11, the Sport fields rental should be determined by a resolution. The Committee recommended that the Council approve the following rate for its sports fields in Mutter Park:

- Diamond Baseball - Keep the 2021 rate for returning customers (\$250/Season) and \$275/Season for new customers.
- Soccer Filed - \$25/hour.

- **PTY 17.2**

- ➔ The Committee reviewed the Electric Vehicle Charger Funding program offered by PEI Government through the Efficiency PEI and directed the CAO to apply for funding to install Electric Vehicle Charger at Afton Community Center and Bonshaw Community Center. It was moved by Councillor Chad Stretch and seconded by Councillor Aaron MacEachern.

Motion Carried

- **PTY 17.3**

- ➔ The Committee reviewed the RFQ for the Inman Park parking upgrade (part of Gas Tax 58.1.1) Project to hire a Civil Engineering Consultant Services to provide tender documents and recommended that the Council authorizes the CAO to initiate the process.

- ➔ The Committee reviewed the Inman Park parking lot survey SOW as part of Gas Tax Project 58.1.1 for finalizing the recommendation to the Council.

- **PTY 17.4**

- ➔ The Committee reviewed the RFQ for the Mutter Park access road and parking area upgrade (part of Gas Tax 57.1.1) Project to hire a Civil Engineering Consultant Services to provide tender documents and recommended that the Council authorizes the CAO to initiate the process.

- ➔ The Committee reviewed the Mutter Park access road & parking area survey SOW as part of Gas Tax Project 57.1.1 and referred it to the Finance Committee for finalizing the recommendation to the Council.

- **PTY 17.5**

- ➔ The Committee reviewed the SOW of bringing Mutter Park – Legacy playground (Gas Tax Project 57.1.1) and Inman Park playground (Gas Tax Project 58.1.1) Up to Code according to the Canadian Playground Safety standards for providing protective surfacing with an adequate depth to cover a fall from the critical fall height for both playgrounds and replacing the retaining wall around the playground in the Legacy park for finalizing the recommendation to the Council.
- ➔ The Committee reviewed the upgrading of the Legacy Playground and decided to implement and administer it without hiring any contractor and only pay for material and labour. It was moved by Councillor Aaron MacEachern and seconded by Councillor Shaun MacArthur.

Motion Carried

- **PTY 17.6**

- ➔ The Mayor received a request from "Merry Pop-Ins Childcare Centre" to rent Bonshaw Community Center, as their goal is to work with RMWR to renovate or build while Merry Pop-Ins would be a long-term lease. The Committee directed the CAO to contact Helen Green and schedule a meeting for further discussion.
- ➔ The Bonshaw Community Center BOD had requested a replacement of their existing flagpole while they prefer a single flagpole rather than multiple flagpoles. CAO was directed to inform that RMWR will pay for a new freestanding flagpole with a pulley system, but they need to contact Wilfred Lawrence to ensure the new flag's location pole will not make any barrier to the proposed site plan. They can ask the vendor to bill RMWR directly or provide the receipt for reimbursement.

- **PTY 17.7**

- The Committee reviewed the idea of establishing a "Memorial Garden" in RMWR. The CAO was directed to provide aerial photos of all the properties owned by RMWR, and further dissection was deferred to the next meeting on June 6, 2022.

- **PTY 17.8**

- CAO had received complaints from the residents of Rice Point who live near wharf Park as dirt bikers driving around the gate and all the barricades. The Committee directed the CAO to make sure all the necessary signs are installed to inform the users of the prohibited activities, and from now on, she should inform RCMP accordingly.

- **PTY 17.9**

- The Committee reviewed last year's plumbing concerns that forced the Municipality to close Inman Park earlier than Schedule A of Motion #2021-71 and recommended the Council changes the Inman Park's gate and buildings closing date from October 31 to September 30.

- The Committee directed the CAO to replace the existing entrance sign to update the name of the Municipality and the operation hours.

- Canoe Cove Community Association requested permission to hold their Perennial Sale at the Inman Memorial Park on June 4, 2022. CAO informed them the only requirement is providing a certificate of insurance of a minimum of 2 million dollars and adding Rural Municipality of West River as an additional insured, according to Motion#2021-87.

- **PTY 17.10**

- Councillor Aaron MacEachern (a member of ACC's BOD) will inform the Afton Community Center BOD regarding Deputy Mayor Robert Clow's request to install a stronger Wi-Fi Connection in the building.

- **Adjournment**

- ➔ The meeting adjourned at 8:00 pm.

- ➔ The next meeting will be on June 6, 2022.

CHAD STRETCH _____

CHAIR