
Rural Municipality of West River Finance Committee

Meeting No.	16	Chair	Stephen Gould
Meeting Date	Tuesday, June 7, 2022	Phone	902-675-7000
Start Time	7:00 PM	E-mail	admin@westriverpe.ca
Location	Afton Community Center	Session	Public
Present	Mayor Helen Smith-MacPhail, Councillor Stephen Gould, Councillor Sabrina Loughran, Councillor John Yeo		
Also,	Laala Jahanshahloo – CAO		
Regrets	Nil		

● **Call to order**

Chair Stephen Gould called the meeting to order at 7:00 pm.

● **Approval of Agenda**

It was moved by Councillor Sabrina Loughran and seconded by Councillor John Yeo; the agenda be approved as circulated.

Motion Carried

● **Declarations of Conflict of Interest**

No conflict of interest was declared.

- **Approval of Minutes**

It was moved by Councillor John Yeo and seconded by Councillor Sabrina Loughran that the minutes of May 3, 2022, Finance Committee meeting was approved as circulated.

Motion Carried

- **Business Arising from Minutes**

→ Nil.

- **FIN 16.1**

→ The Committee reviewed the received draft audited financial statements and the auditor's report from MRSB. Michelle Burge will be attending the Council meeting on June 9 to present the reports.

- **FIN 16.2**

→ The Committee reviewed the received "Grant Request Applications" and completed evaluation forms according to schedule C of Bylaw #2022-02 and recommended that the Council approves a \$1500 grant for Long Creek Women's Institute.

- **FIN 16.3**

→ The Committee reviewed the proposed Tangible Capital Asset#2022-02 and recommended that the Council approve it.

- **FIN 16.4**

→ The Committee reviewed the following received bids for tender # RMWR-2022-01 (PTY18.1) and recommended that the Council select Ridgeline Construction Ltd. The Bonshaw Community Center Improvement Project should break down into smaller sub-projects/phases and contract to Ridgeline up to \$272,933, according to the 2022-23 allocated capital budget for 2022-23:

- Ridgeline Construction Ltd. @ \$ 683,950.00 + HST
- House Calls Home Improvements @ \$ 775,242.20 + HST

→ The Committee reviewed the following received bids for tender # RMWR-2022-02 (PTY18.2) and recommended that the Council accept the proposed offers from SCL Engineering for Civil Engineering Consultant Services to provide Tender Documents for Parking lot seal coat for Inman Park:

- Bellcor: \$9,000 + HST
- SCL Engineering: \$4,500 + HST

→ The Committee reviewed the following received bids for tender # RMWR-2022-03 (PTY18.2) and recommended that the Council accept the proposed offers from SCL Engineering for Civil Engineering Consultant Services to provide Tender Documents for New Access Road and Parking Improvements:

- Bellcor: \$9,000 + HST
- SCL Engineering: \$4,500 + HST
- WSP: \$15,250 + HST

● **Adjournment**

- The meeting adjourned at 8:45 pm.
- The next meeting will be on July 5, 2022.

STEPHEN GOULD _____

CHAIR