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## Rural Municipality of West River Canada Day Celebration Committee

<b>Meeting No.</b>	4	<b>Chair</b>	Deputy Mayor Robert Clow
<b>Meeting Date</b>	Monday, June 7, 2022	<b>Phone</b>	902-675-7000
<b>Start Time</b>	6:00 PM	<b>E-mail</b>	admin@westriverpe.ca
<b>Location</b>	Afton Community Center	<b>Session</b>	Public
<b>Present</b>	Deputy Mayor Robert Clow, Mayor Helen Smith-MacPhail, Councillor Lori Ashley, Councillor Shaun MacArthur		
<b>Also</b>	Laala Jahanshahloo – CAO, Lillian MacCannell, Eric MacArthur, Kelly Taylor		
<b>Regrets</b>	Nil		

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- **Call to order**

Chair Deputy Mayor Robert Clow called the meeting to order at 6:00 pm.

- **Approval of Agenda**

It was moved by Councillor Shaun MacArthur and seconded by Deputy Mayor Robert Clow; the agenda be approved as circulated.

**Motion Carried**

- **Declarations of Conflict of Interest**

No conflict of interest was declared.

- **Approval of Minutes**

It was moved by Councillor Shaun MacArthur and seconded by Deputy Mayor Robert Clow that the minutes of May 26, 2022, Canada Day Celebration Committee meeting were approved as circulated.

**Motion Carried**

- **Business Arising from Minutes**

→ Nil.

- **CANDAY 4.1**

→ Committee reviewed and finalized the programs for July 1 as follows:

- Pancake Breakfast
  - Place - Afton Community Centre
  - Time - 8:30 - 10:30 AM
  - Caterer - Canoe Cove WI in cooperation with other Women Institutes in the RMWR
  - Menu
    - Food: Pancakes and Sausages
    - Drinks: Coffee and Tea (with Cream, Milk, and Sugar), Juice, and Water
- Fun Day
  - Place - Llyod Inman Park Canoe Cove
  - Time – 1:00 - 4:00 PM
  - Caterer - Canoe Cove WI, in cooperation with other Women Institutes in the RMWR
  - Music – Live Band

- O Canada – 2:00 pm Mayor will open the ceremony with Land acknowledgment and send an invitation for the Chief in RMWR to attend the event alongside MLAs and MP.
- Menu: Hot Dogs & Rolls, Drinks, and Cake.
- Entertainment:
  - Clown
  - Games
  - Face Painting
- Task allocation:
  - Food & Drink: Canoe Cove WI
  - Cutlery and Napkins: Deputy Mayor Robert Clow
  - Pancake Ingredients: Mayor Helen Smith-MacPhail
  - Logistics and transportation: Eric MacArthur
  - Coordination with Afton Hall BOD: Kelly Taylor
  - Music Band Reservation: Councillor Shaun MacArthur
  - Entertainments: Canoe Cove WI

## **CANDAY 4.2**

- ➔ Councillor Lori Ashley Joined the meeting at 6:30 pm.
- ➔ The Committee reviewed the communication and advertisement tasks and allocated them as follows:
  - Design of poster: Re: Jo Dee Samuelson
  - Advertisement and Poster installation: Eric MacArthur
  - Announcement on Ocean100: Canoe Cove WI

- Posting on Signs:
  - Afton Hall: Kelly Tayler
  - Other signs in the RMWR: Eric MacArthur

- **CANDAY 4.3**

- The Committee reviewed the estimated expenditure and confirmed the allocated budget for 2022-23 budget allocated for events will cover the foreseen cost of these programs.

- **Adjournment**

- The meeting adjourned at 6:50 pm.
- The next meeting will be on June 20, 2022.

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ROBERT CLOW \_\_\_\_\_

CHAIR