
Rural Municipality of West River Properties Committee

Meeting No	3	Chair	Chad Stretch
Meeting Date	Monday, February 22, 2021	Phone	902-675-7000
Start Time	7:00 PM	E-mail	admin@westriverpe.ca
Location	Afton Hall	Session	Public
Present	Mayor Helen Smith-MacPhail, Councillor Chad Stretch, Councillor Shaun MacArthur		
Also	Laala Jahanshahloo – CAO		
Regrets	Councillor Aaron MacEachern		

● **Call to order**

Chair Chad Stretch called the meeting to order at 7:10 pm.

● **Approval of Agenda**

It was moved by Mayor Helen Smith-MacPhail and seconded by Councillor Shaun MacArthur; the agenda be approved as circulated.

Motion Carried

● **Declarations of Conflict of Interest**

No conflict of interest was declared.

- **Approval of Minutes**

It was moved by Mayor Helen Smith-MacPhail and seconded by Councillor Shaun MacArthur; the minutes of January 25, 2021, Properties Committee meeting approved as circulated.

Motion Carried

- **Business Arising from Minutes**

→ The CAO contacted the to get the quote with price adjustment for siding replacement project in the Canoe Cove Park.

- **PTY3.1**

→ As the BOD has requested a visit to Bonshaw Community Center, the Committee decided to hold the next meeting on March 22, 2021, at Bonshaw Community Center.

→ The Municipality will pay the \$500 for insurance, which will be subtracted from the Grant for 2021 (\$400 was paid in advance previously, which will be deducted accordingly).

→ The CAO will communicate with Municipality Liaison in BOD to be prepared for discussion during the meeting regarding the following topics:

- Their Vision for the Bonshaw Community Center
- Review the plan for wheelchair accessibility (considering vertical lift as it improves accessibility more than other options also economically more feasible for maintenance).
- Finding potential activity-related income resources to generate revenue for the center.

→ Pre-authorized utility payments of the Bonshaw Community Centre from the Municipality's bank account must be cancelled at the end of March 2021 and transfer to its BOD.

- **PTY3.2**

→ The Afton Hall Addition progress was reviewed, and Councillor Shaun MacArthur will follow up on the Construction permit.

→ The contractor has been informed about adding it to their project list to start as soon as possible.

- **PTY3.3**

➔ The Committee will consider the following names for addressing its properties:

- Afton Community Center
- Baseball field o Mutter park
- Bonshaw Community Center
- Heritage Park Trail
- Inman Park (Located in Canoe Cove)
- Mutter Park
- Rice Point Warf
- Soccer filed NHR

- **PTY3.4**

➔ Regarding the establishing booking procedure for the properties committee recommended:

- The CAO reach out to Councillor Sharon Slauenwhite and Councillor Stephen Gould to make inquiries regarding the booking process of the Soccer field and Baseball field in the former Municipality of NHR.
- For short-term administration, hire community members with pay hourly to manage the booking.
- Add an automated booking system to the Branding RFP for the long-term approach.

➔ The Eliot River Ramblers reached out to book NHR Soccer filed for summer 2021, as the CAO will be informed them as the NHR Soccer Filed will not be ready until Fall 2021,

- **PTY3.5**

➔ The Committee reviewed the received bid for Canoe Cove Siding Renovation Instructed CAO to contact Ridgeline Construction to review the "Canoe Cove Siding Renovation Quote, Scope of Work, and Terms of Contract" of July 13, 2020, to see if any price adjustment is required due to changes in the cost of materials and easing the seasonal working conditions.

- **Adjournment**

- ➔ The meeting adjourned at 8:10 pm.

- ➔ The next meeting will be on March 22, 2021.

CHAD STRETCH _____

CHAIR