
Rural Municipality of West River Finance Committee

Meeting No.	15	Chair	Stephen Gould
Meeting Date	Tuesday, May 3, 2022	Phone	902-675-7000
Start Time	7:00 PM	E-mail	admin@westriverpe.ca
Location	Afton Community Center	Session	Public
Present	Mayor Helen Smith-MacPhail, Councillor Stephen Gould, Councillor Sabrina Loughran, Councillor John Yeo		
Also	Laala Jahanshahloo – CAO		
Regrets	Nil		

- **Call to order**

Chair Stephen Gould called the meeting to order at 7:00 pm.

- **Approval of Agenda**

It was moved by Councillor Sabrina Loughran and seconded by Councillor John Yeo; the agenda be approved as circulated.

Motion Carried

- **Declarations of Conflict of Interest**

Mayor Helen Smith-MacPhail and Councillor John Yeo recused themselves from item 15.6, citing a conflict of interest.

- **Business Arising from Minutes**

→ Nil.

- **FIN 15.1**

- ➔ The Committee reviewed the received "CAMA Membership Renewal" invoice and the membership benefits and directed the CAO to renew it for 2022-23 (according to Motion#2021-30).

Moved by Councillor John Yeo seconded Councillor Sabrina Loughran.

Motion carried

- **FIN 15.2**

- ➔ The Committee reviewed the Election Officials Fee Policy #2022-01 and recommended that the Council approve it.

- **FIN 15.3**

- ➔ The Committee reviewed referred item PTY17.5. Also, CAO explained she tried to get more than one quote for Border timbers for Legacy Park playground as a part of Gas Tax project 57.1.1. Still, she found only one company which provided the required items with the requested specification. The Committee recommended the Council review the received quote from Fundy Fencing LTD and compared it with the quote provided before the amalgamation for this project and recommended the Council accept this proposal and authorize the purchase.
- ➔ The Committee reviewed referred item PTY17.5 and the Schedule A of the purchase policy for purchasing pea gravel for Legacy Park playground as part of Gas Tax project 57.1.1 and Inman Park playground as part of Gas Tax project 58.1.1 and recommended that the Council accept the offer from Twins Landscaping.

- **FIN 15.4**

- ➔ The Committee reviewed referred items PTY17.3 and PTY17.4 and the schedule A of purchase policy for conducting a land survey for Mutter Park access road and parking area (as part of Gas Tax project 57.1.1) and Inman Park parking area (as part of Gas Tax project 58.1.1) and recommended the Council accepts Derek French Professional Services Inc.

- **FIN 15.5**

- ➔ The Committee reviewed the Annual Expenditure Report of the MSC and CIP project funded by Gas Tax for 2021-22, prepared and audited by MRSB and directed the CAO to sign and send it to the PEI Infrastructure Secretariat.

- **FIN 15.6**

- ➔ Mayor Helen Smith-MacPhail and Councillor John Yeo left the meeting at 7:50.

- ➔ The Committee reviewed the received "Grant Request Applications" and completed evaluation forms according to schedule C of Bylaw #2022-02 and recommended that the Council approves the following grants:

- \$1000 for Canoe Cove Community Association
- \$1000 for St. Catherines Women's Institute
- \$2000 for Bonshaw Hall Cooperative
- \$500 for Meadowbank Women's Institute

- **Adjournment**

- ➔ The meeting adjourned at 8:30 pm.

- ➔ The next meeting will be on June 7, 2022.

STEPHEN GOULD _____

CHAIR