
Rural Municipality of West River Council Meeting

Meeting No	25	Chair	Helen Smith-MacPhail
Meeting Date	Thursday, April 14, 2022	Phone	902-675-7000
Start Time	7:00 PM	E-mail	admin@westriverpe.ca
Location	Afton Community Center	Session	Public
Peresnt	Mayor Helen Smith-MacPhail, Deputy Mayor Robert Clow, Councillor Lori Ashley, Councillor Pam Baglole, Councillor Stephen Gould, Councillor Sabrina Loughran, Councillor Shaun MacArthur, Councillor Aaron MacEachern, Councillor Sharon Slauenwhite, Councillor Chad Stretch, Councillor John Yeo		
Also	Laala Jahanshahloo – CAO		
Regrets	Nil		

- **Call to order**

Mayor Helen Smith-MacPhail called the meeting to order at 7:05 pm.

- **Approval of Agenda**

Deputy Mayor Robert Clow asked the following topic to be added to the circulated agenda under other business:

- Canada Day and the possibility of forming a committee
- Wi-Fi at Afton Community Centre
- Reports from external Committees (Com 13, Afton BOD, Bonshaw BOD, and FPEIM).
- Agenda "Other Business" Format – Council Meeting Agenda

It was moved by Councillor Shaun MacArthur and seconded by Councillor Lori Ashley; the agenda was approved as circulated, including any items added to the agenda.

Motion Carried

● **Declarations of Conflict of Interest**

Councillor Shaun MacArthur recused himself from MOTION#2022-25, citing a conflict of interest.

● **Approval of Minutes**

It was moved by Councillor Chad Stretch, seconded by Councillor Sabrina Loughran; the minutes of March 10, 2022, Council meeting was approved as circulated.

Motion Carried

● **Business Arising from Minutes**

Nil.

● **Mayor Report**

→ In March, Mayor:

- Attended the Finance, Planning Board and Properties Committee meetings;
- Corresponded with the residents and communities members via email and social regarding the second draft of OP&LUB posted on the website and the April 26 open house;
- Participate in a workshop hosted by SJM on March 23 to review the second draft of OP&LUB;

● **CAO Report**

→ CAO has sent the related documents to MRSB for the 2021-22 Annual Audit and Gas Tax Annual Expenditure Report on April 7, 2022.

→ At WRC#20 (November 18, 2021), CAO informed the Council regarding the dangerous situation at Trans Canada Highway and Bonshaw Bridge intersection and contacted the Traffic Operations division; they informed the Municipality that they are prepared to review this situation and meet with Council to review their findings. Different concerned parties, including CAO, had followed up with the Transportation and Infrastructure Department, yet we had not received any answer.

- Mayor will write a formal letter to the Minister to follow up and also will request a public meeting before finalizing any design for this intersection. Also, Mayor wrote a letter to the Minister of Transportation and Infrastructure on April 20, 2021, regarding the very poor condition of the Darrach Road in New Dominion. As this matter has not been resolved completely, she will follow it up formally.
- Both MLAs for the RMWR, Peter Bevan-Baker and Mark McLane, will be CC-ed accordingly.

● **Finance Committee Report**

→ Chair Stephen Gould noted the Committee met on April 5, 2022, and presented a summary of the meeting's report.

→ Approval of Minutes

It was moved by Councillor John Yeo, seconded by Councillor Stephen Gould; the minutes of April 5, 2022, Committee meeting was approved as circulated.

Motion Carried

● **Planning Board Report**

→ Chair Sharon Slauenwhite noted the Committee met on March 14 and April 11, 2022, and presented a summary of the meeting's reports.

→ Approval of Minutes

It was moved by Councillor Sharon Slauenwhite, seconded by Councillor John Yeo; the minutes of March 14, 2022, Committee meeting was approved as circulated.

Motion Carried

It was moved by Councillor John Yeo, seconded by Councillor Sharon Slauenwhite; the minutes of April 11, 2022, Committee meeting was approved as circulated.

Motion Carried

● **Properties Committee Report**

→ Chair Chad Stretch noted the Committee met on April 11, 2022, and presented a summary of the meeting's report.

→ Approval of Minutes

It was moved by Councillor Shaun MacArthur seconded by Councillor Aaron MacEachern; the minutes of April 11, 2022, Committee meeting was approved as circulated.

Motion Carried

● **Resolutions**

→ **MOTION#2022-25**

Moved by Councillor Sharon Slauenwhite

Seconded by Councillor Lori Ashley

WHEREAS

Pursuant of Municipal Government Act section (40) Clause (1), the Council shall, by resolution, on or before the second Monday in May in each election year, and at other times as required, appoint a municipal electoral officer and a deputy municipal electoral officer to be responsible for the administration of the election,

BE IT RESOLVED

The Council for the Rural Municipality of West River appoints Bev McIsaac as the Municipal Electoral Officer (MEO) and Eric MacArthur as Deputy Municipal Electoral Officer (Deputy MEO).

CARRIED 9-0

→ **MOTION#2022-26**

Moved by Councillor Stephen Gould

Seconded by Councillor John Yeo

WHEREAS

Rural Municipality of West River submitted funding applications for the ICF – CCRF federal program on July 23, 2021, for Bonshaw Community Center and R.J. Mutter Park projects, and

WHEREAS

On March 7, 2022, CAO received the Offer of Assistance under the ICF – Adapting and reimagining community spaces,

BE IT RESOLVED

The Council for the Rural Municipality of West River authorizes the Mayor and Chief Administrative Officer to sign the necessary contracts and documents regarding for Bonshaw Community Center and R.J. Mutter Park projects on behalf of the Municipality.

CARRIED 10-0

→ MOTION#2022-27

Moved by Councillor Sabrina Loughran

Seconded by Councillor Stephen Gould

WHEREAS

Pursuant of Municipal Government Act section (249), a municipality shall carry liability insurance as prescribed by regulations under this Act or required under any other Act,

BE IT RESOLVED

The Council for the Rural Municipality of West River accepted an insurance renewal quote for April 1, 2022 - March 31, 2023, from Hyndman Insurance Group at the cost of \$54,712.00 and authorized the CAO to execute it.

CARRIED 10-0

→ MOTION#2022-28

Moved by Councillor John Yeo

Seconded by Councillor Sabrina Loughran

WHEREAS

According to Motion #2022-21, tender #RMWR-2022-01 was posted, and the Municipality did not receive any bid for Bonshaw Community Center Upgrade Project, and

WHEREAS

The funding agreements and allocated budget for this project have expenditure deadlines,

BE IT RESOLVED

The Council for the Rural Municipality of West River approves in order to hire a contractor for Bonshaw Community Center Upgrade Project; the CAO first tries to obtain at least two quotes and then follows the "Sole Source Purchases (Section-10.7)" of Procurement Policy # 2021-03 and is authorized execute it.

CARRIED 10-0

→ **MOTION#2022-29**

Moved by Councillor Lori Ashley

Seconded by Councillor Pam Baglole

WHEREAS

That the Rural Municipality of West River Bylaw number # 2022-02, the Municipal Grants Bylaw, was read and approved a first time on March 10, 2022,

BE IT RESOLVED

That the Rural Municipality of West River Bylaw number # 2022-02, the Municipal Grants Bylaw, be read and approved a second time.

CARRIED 10-0

→ **MOTION#2022-30**

Moved by Deputy Mayor Robert Clow

Seconded by Councillor Chad Stretch

WHEREAS

That the Rural Municipality of West River Bylaw number # 2022-02, the Municipal Grants Bylaw, was read and approved a first time on March 10, 2022, and

WHEREAS

That the Rural Municipality of West River Bylaw number # 2022-02, the Municipal Grants Bylaw, be read and approved a second time on April 14, 2022,

BE IT RESOLVED

That the Rural Municipality of West River Bylaw number # 2022-02, the Municipal Grants Bylaw, be adopted by Council.

CARRIED 10-0

→ MOTION#2022-31

Moved by Councillor Sharon Slauenwhite

Seconded by Councillor John Yeo

WHEREAS

The Council received a recommendation from the Planning Board with respect to an application by Patrick & Deborah Ryan to clarify the title of Parcel R2 and T2 so that the two parcels would join with PID 437384 with the PEI Department of Transportation retaining an easement over Parcel T2, and

WHEREAS

The Council concurs with the recommendation of the Planning Board,

BE IT RESOLVED

The Council for the Rural Municipality of West River approves by giving permission for Parcels R2 and T2, being portions of the former road are given the approval to be appended to PID 437384 and that Parcel T2 is a proposed easement in favour of the PEI Department of Transportation; also this plan will supersede the previously registered plan dated March 10, 1994.

CARRIED 10-0

→ MOTION#2022-32

Moved by Deputy Mayor Robert Clow

Seconded by Councillor John Yeo

WHEREAS

The Council received a recommendation from the Planning Board with respect to an application by William and Diane Dowling to divide an existing parcel of five acres into two parts with respect to PID 790626 located at Riverdale Road; and

WHEREAS

The Council concurs with the recommendation of the Planning Board,

BE IT RESOLVED

The Council for the Rural Municipality of West River approves the following By giving permission for:

1. Lot 21-1, being a portion of PID No. 790626, is hereby given approval for a single-family dwelling or agricultural use only.
2. Lot 21-2, being a portion of PID No. 790626, is hereby given approval for single-family dwelling use only.
3. Parcel R1, being a portion of PID No. 790626 and part of Lot 21-2, is a right of way to PID No. 635342.

CARRIED 10-0

→ MOTION#2022-33

Moved by Councillor John Yeo

Seconded by Deputy Mayor Robert Clow

WHEREAS

On March 10, 2022, Municipal Affairs Advisor informed the CAO that according to the PEI Department of Economic Growth, Tourism and Culture, the former Municipality of New Haven – Riverdale is included on the list of municipalities/areas that are exempt from the Highway Signage Act Regulations, whereas the rest of West River would still have to comply with the signage rules in the Act, and

WHEREAS

According to EC2020-485 sections (1) and (2) that former the Municipalities of Afton, Bonshaw, Meadow Bank, New Haven-Riverdale, and West River be restructured to form one new Municipality of Rural Municipality of West River, effective September 1, 2020,

BE IT RESOLVED

The Council of Rural Municipality of West River approves all five former communities of Afton, Bonshaw, Meadowbank, New Haven-Riverdale, and West River to follow the Provincial Highway Signage Act Regulations and authorizes the CAO to execute it.

CARRIED 10-0

→ MOTION#2022-34

Moved by Councillor Aaron MacEachern

Seconded by Councillor Chad Stretch

BE IT RESOLVED

The Council for the Rural Municipality of West River authorizes the Chief Administrative Officer to request the PEI Infrastructure Secretariat to change the Gas Tax project (27.1.1) to revise it by adding the following description to the original application:

- Improvement to main Hall
- Improvement to MacEwen Room

CARRIED 10-0

● Other Business

- CAO received a message via the website requesting an explanation from Council on why the OP&LUB open house on April 26 will not be held online.
 - Mayor and/or Planning Board Chair will reply and inform the concerned party that the primary rationale for having an Open House format is the lack of sufficiently high-speed Internet in the Rural Municipality. A large portion of the Municipality is not reached through an online format. The Consultant and the Council have decided that this fourth public consultation should be held in an Open House format so that people are not challenged by the Internet issues and are able to interact with Council and the Consultant personally. Also, the presentation notes of the information being shared at the Open House has been posted on the website.
- Councillor Sharon Slauenwhite suggested planting a tree in memory of the late Elizabeth Wilson on Canada Day. The Council reviewed this matter and referred it to the Properties Committee for

further discussions and to consider a possibility of a "Memorial Garden" established in the RMWR.

→ Deputy Mayor Robert Clow asked the Council to consider forming a committee to organize and coordinate the Canada Day celebration.

- Mayor appointed Deputy Mayor Robert Clow as Committee Chair, Councillor Lori Ashley and Councillor Shaun MacArthur as Committee members.

It was moved by Councillor Aaron MacEachern and seconded by Councillor Sabrina Loughran.

Motion Carried

→ Deputy Mayor Robert Clow requested to write a letter to Afton Community Center BOD to request installing a stronger Wi-Fi Connection in the building. CAO will add it to the next agenda of the Properties Committee.

→ Deputy Mayor Robert Clow asked to add the External Committees Report to the Council monthly agenda.

It was moved by Deputy Mayor Robert Clow and seconded by Councillor Stephen Gould.

Motion Carried

→ Deputy Mayor Robert Clow requested if CAO receives any topic seven days before the monthly meeting date, it must be cited in the Council Meeting agenda (Other Business) at Mayor's discretion.

It was moved by Deputy Mayor Robert Clow and seconded by Councillor Pam Baglole.

Motion Carried

● **Questions from the Audience**

→ Nil.

- **Adjournment**

- ➔ The meeting adjourned at 9:15 pm.

- ➔ The next meeting will be on May 12, 2022.

HELEN SMITH-MACPHAIL _____

LAALA JAHANSHAHLOO _____

MAYOR

CHIEF ADMINISTRATIVE OFFICER