
Rural Municipality of West River Finance Committee

Meeting No	14	Chair	Stephen Gould
Meeting Date	Tuesday, April 5, 2022	Phone	902-675-7000
Start Time	7:00 PM	E-mail	admin@westriverpe.ca
Location	Afton Community Center	Session	Public
Present	Mayor Helen Smith-MacPhail, Councillor Stephen Gould, Councillor John Yeo		
Also	Laala Jahanshahloo – CAO		
Regrets	Councillor Sabrina Loughran		

● **Call to order**

Chair Stephen Gould called the meeting to order at 7:00 pm.

● **Approval of Agenda**

It was moved by Councillor John Yeo and seconded by Councillor Stephen Gould; the agenda be approved as circulated.

Motion Carried

● **Declarations of Conflict of Interest**

No conflict of interest was declared.

● **Business Arising from Minutes**

→ Nil.

- **FIN 14.1**

- ➔ RMWR submitted funding applications for the ICF – CCRF federal program on July 23, 2021, for Bonshaw Community Center and R.J. Mutter Park projects. On March 7, 2022, CAO received the Offer of Assistance under the ICF – Adapting and reimagining community spaces.
- ➔ Committee reviewed the received documents and recommended that the Council authorizes the Mayor and Chief Administrative Officer to sign the necessary contracts and documents on behalf of the Municipality.

- **FIN 14.2**

- ➔ CAO applied for \$5000 funding through the Canadian Heritage funding programs Department of Canadian Heritage on November 5, 2021.
- ➔ On February 22, 2022, CAO received the funding decision and was informed that RMWR's application for funding had been approved, and a grant for \$1,680 will be awarded to help Municipality celebrate Canada Day.

- **FIN 14.3**

- ➔ On March 10, 2022, the Municipality was informed that the Equalization Grant for the 2022-2023 fiscal year had been calculated based on 2021 census data. The Rural Municipality of West River will not receive any Equalization Grant for the 2022-2023 fiscal year ([FIN14.APP.3](#)).

- **FIN 14.4**

- ➔ The Committee reviewed the insurance renewal quote (\$54,712.00) from Hyndman Insurance Group and recommended that the Council approve the insurance renewal for the 2022 2023 fiscal year.

- **FIN 14.5**

- ➔ The Committee reviewed and finalized the Transition Funding Final Report and all the supporting documents and directed the CAO to send it to the Municipal Affairs after obtaining the required signatures.

- **FIN 14.6**

- ➔ CAO sent out the invitation email for the 2022 FPEIM Annual Meeting to the Council on April 25, 2022, and the following members wish to attend:

- Deputy Mayor Robert Clow
- Councillor Chad Stretch
- Councillor Stephen Gould
- Councillor Sharon Slauenwhite

- ➔ Councillor Stephen Gould will buy a gift, like every municipality that sends a delegate to the FPEIM Annual Meeting is required to bring a door prize.

- **FIN 14.7**

- ➔ The CAO posted the tender #RMWR-2022-01 according to Motion#2022-21 and did not receive any bid for Bonshaw Community Center Upgrade Project.

- ➔ The Committee reviewed the funding agreements and their expenditure deadlines and recommended that the Council to hire a contractor for Bonshaw Community Center Upgrade Project; CAO first tries to obtain at least two quotes and then follows the "Sole Source Purchases (Section-10.7)" of Procurement Policy # 2021-03.

- **FIN 14.8**

- ➔ The Committee reviewed the 2022-23 Capital Budget and RMWR's Gas Tax and Reserve bank accounts for the Mutter Park Improvement project (Gas Tax Project 57.1.1). As RMWR has no estimation of the total cost of this project, the tender can proceed after Properties Committee approves the tender's document.

- **Adjournment**

- ➔ The meeting adjourned at 8:00 pm.

- ➔ The next meeting will be on May 3, 2022.

STEPHEN GOULD _____

CHAIR