
Rural Municipality of West River Finance Committee

Meeting No	8	Chair	Stephen Gould
Meeting Date	Tuesday, September 7, 2021	Phone	902-675-7000
Start Time	7:00 PM	E-mail	admin@westriverpe.ca
Location	Afton Community Center	Session	Public
Present	Mayor Helen Smith-MacPhail, Councillor Stephen Gould, Councillor Sabrina Loughran, Councillor John Yeo		
Also	Laala Jahanshahloo – CAO		
Regrets	Nil		

● **Call to order**

Chair Stephen Gould called the meeting to order at 7:05 pm.

● **Approval of Agenda**

It was moved by Councillor John Yeo and seconded by Mayor Helen Smith-MacPhail; the agenda be approved as circulated.

Motion Carried

● **Declarations of Conflict of Interest**

No conflict of interest was declared.

- **Approval of Minutes**

It was moved by Councillor Sabrina Loughran and seconded by Councillor John Yeo; the minutes of July 6, 2021, Finance Committee meeting approved as circulated.

Motion Carried

- **Business Arising from Minutes**

→ Nil

- **FIN8.1**

→ The Committee deferred the finalizing its recommendation for 2022 proprietries tax rate to the next meeting of October 5, 2021

→ The Committee directed the CAO to send a letter of notice to all of the Commerical properties owners within the Municipality's boundaries to explain the reason behind the Commercial Properties Tax increase in 2022.

- **FIN8.2**

→ As the 2020 remuneration for the Interm Council was overlooked in the 2020 operating budget, the Committee recommended that the Council pay the Councillors prorated remuneration for 2020 (7 Months) from the Salaries and Benefits expenditure budget 2021-2022.

- **FIN8.3**

→ The Committee recommended that the Council appoint Roy Main to act as the independent Remuneration and Allowances Commission for adopting a new Remuneration Bylaw.

- **FIN8.4**

→ The Committee recommended the Council appoint MSRB as the auditor for 2021.

- **FIN8.5**

→ The Committee reviewed August 18, 2020, Minutes of the former Community of New-Heaven Riverdale regarding the \$17,500 "NHR Surplus Funds". The Municipality has paid \$8,780.94 for

the Mutter Park trail extension. The reset was moved to the Reserve Bank Account for capital additions, repairs, and maintenance of the NHR recreational area.

- **FIN8.6**

- ➔ The Committee reviewed the Schedule A of the purchase policy for creating a brand new logo and visual identity funded through the Transition funding Agreement and recommended that the Council accept the Box Clever offer.

- **FIN8.7**

- ➔ As the Atlantic Bug Busters had sent the final report, the Committee directed the CAO to process the last payment.

- **FIN8.8**

- ➔ The Committee reviewed the CCBF Reconciliation as March 31, 2021 report and directed the CAO to certify and mail it to the PEI Infrastructure Secretariat.

- **FIN8.9**

- ➔ The Committee reviewed the renewal quote for 2021-2022 from Hyndman Insurance Group for October 2021 to October 2022.

- ➔ The Committee recommended that the Council process the renewal for this fiscal year (until March 31, 2022).

- **Adjournment**

- ➔ The meeting adjourned at 8:15 pm.

- ➔ The next meeting will be on October 5, 2021.

STEPHEN GOULD _____

CHAIR