
Rural Municipality of West River Properties Committee

Meeting No	14	Chair	Chad Stretch
Meeting Date	Monday, February 7, 2022	Phone	902-675-7000
Start Time	7:00 PM	E-mail	admin@westriverpe.ca
Location	Online (Via Zoom)	Session	Public
Present	Mayor Helen Smith-MacPhail, Councillor Chad Stretch, Councillor Shaun MacArthur, Councillor Aaron MacEachern		
Also	Laala Jahanshahloo – CAO		
Regrets	Nil		

- **Call to order**

Chair Chad Stretch called the meeting to order at 7:05 pm.

- **Approval of Agenda**

It was moved by Councillor Shaun MacArthur and seconded by Councillor Aaron MacEachern; the agenda be approved as circulated.

Motion Carried

- **Declarations of Conflict of Interest**

No conflict of interest was declared.

- **Business Arising from Minutes**

→ Nil.

- **PTY 14.1**

- ➔ The Bonshaw Community Center architect submitted stamped drawings and certificates for leasehold improvement building permit the improvement project building permit on January 27, 2022.
- ➔ The architect has started preparing the trending documents according to the Municipality's purchase and procurement policies, and CAO will follow up and keep the Committee posted.

- **PTY 14.2**

- ➔ The Committee reviewed the change orders for installing the heating and cooling air source contract and completed the electrical contract for the Community of Afton the Afton Community Center Addition Project issued by the project administration and recommended the Council revises both contracts accordingly.

- **PTY 14.3**

- ➔ The Committee reviewed the request from a group of New Dominion residents to put together a Community Pantry and place it in the Afton Community Center parking.
- ➔ The Committee favors recommending that the Council support installing "Community Pantry" in the Afton Community Center parking area, with one condition that they must be maintained and looked after.
- ➔ The Committee directed the CAO to contact the requestor to inquire who would oversee the maintenance and look after them before finalizing their recommendation to the Council.

- **PTY 14.4**

- ➔ The Committee reviewed and discussed Deputy Mayor Robert Clow's request to add another flagpole to each existing flagpole in municipality-owned properties (WRC#21). It was concluded at this point in time there is no need to add any extra flagpole to any of the municipality-owned properties.

- **PTY 14.5**

- ➔ The Municipality's lawyer has contacted the Inman family's lawyer regarding the Dorothy Inman estate and Llyod Inman Park deed transfer after amalgamation. Both parties agreed that Municipal Government Act section (29)(2) and Executive Council Order 2020-485 section (12) covers all bases, and no more actions are required.

- **PTY 14.6**

- ➔ Following up on item (PTY13.3) to get a price estimation for the parking improvement as part of Canoe Cove Improvement - Gas Tax to Project#58.1.1, CAO informed the Committee it will cost between 25K to 35K. The Committee directed the CAO to start the scope change request and prepare the tender documents according to Policy #2021-03.

- **PTY 14.7**

- ➔ The Legacy Playground has been closed due to safety concerns, and more funds have been allocated to the Mutter Park Improvement – Gas Tax 57.1.1 Project. Before starting the planning process for this project, the Committee decided to hold a public engagement meeting to gather community residents' inputs and concerns.

- ➔ The CAO was directed to hold a public workshop on the Kingston Legon #30 for March 24, 2022, and execute it accordingly.

It was moved by Councillor Shaun MacArthur and seconded by Councillor Aaron MacEachern.

Motion Carried

- **PTY 14.8**

- ➔ The Committee reviewed the Grant Match's questioners, and detailed information for completing the form will be gathered after March 24, 2022, public engagement meeting.

- **PTY 14.9**

- The Committee reviewed the final invoices received from CBCL for the Soccer Field Upgrade Gas Tax Project#57.1.1. It referred it to the Finance Committee review before issuing the final payment.

- **Adjournment**

- The meeting adjourned at 8:30 pm.
- The next meeting will be on March 7, 2022.

CHAD STRETCH _____

CHAIR