
Rural Municipality of West River Finance Committee

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|---------------------|--|----------------|----------------------|
| Meeting No | 12 | Chair | Stephen Gould |
| Meeting Date | Tuesday, February 1, 2022 | Phone | 902-675-7000 |
| Start Time | 7:00 PM | E-mail | admin@westriverpe.ca |
| Location | Online (Via Zoom) | Session | Public |
| Present | Mayor Helen Smith-MacPhail, Councillor Stephen Gould, Councillor Sabrina Loughran, Councillor John Yeo | | |
| Also | Laala Jahanshahloo – CAO | | |
| Regrets | Nil | | |

● **Call to order**

Chair Stephen Gould called the meeting to order at 7:00 pm.

● **Approval of Agenda**

It was moved by Councillor John Yeo and seconded by Councillor Sabrina Loughran; the agenda be approved as circulated.

Motion Carried

● **Declarations of Conflict of Interest**

No conflict of interest was declared.

- **Business Arising from Minutes**

- ➔ Nil.

- **FIN 12.1**

- ➔ The Rural Municipality of West River held a public meeting on February 1, 2022, to comply with Motion # 2022-03, and no negative feedback was received from the public. The Committee recommended that the Council adopt the Financial Plan for 2022-2023, subject to the Minister of Fisheries and Communities' written approval.

- **FIN 12.2**

- ➔ The Committee reviewed and finalized the Transition Funding Report # 4 and all the supporting documents and directed the CAO to send it for the Municipal Affairs after obtaining the required signatures.

- **FIN 12.3**

- ➔ T4 (Statement of Remuneration Paid) for 2021 has been prepared by MRSB, signed, and sent to CRA before the deadline.

- **FIN 12.4**

- ➔ Afton Community Center and Bonshaw Community Center requested their annual audit happen with the Municipality's yearly audit. The Committee reviewed the Afton Community Center and Bonshaw Community Center letters of patent and lease agreement and decided not to participate in either Afton or Bonshaw Community Center annual audit to ensure the BOD's independence.

- **FIN 12.5**

- ➔ The Committee reviewed and discussed the Grant Match- Questioners as it can be summarized as follows:

- The primary expenditure categories are community development, new building/building expansion, reducing pollution or improving energy efficiency, and accessibility.

- The only acceptable funding instrument to consider by Grant Match is "Grant."

- **FIN 12.6**

- ➔ The Committee reviewed the Atlantic Bug Busters proposal for 2022 and recommended the Council accept the proposed New Heaven-Riverdale Black Fly Program.

- **FIN 12.7**

- ➔ The Committee reviewed FCM membership benefits (item PLB12.6) referred from Planning Board Committee and recommended the Council to become a member of the Federation of Canadian Municipalities.

- **FIN 12.8**

- ➔ The Committee reviewed the first draft of the online "Donation Request Application;" Further discussion will continue at the following meeting.

- **FIN 12.9**

- ➔ Committee reviewed the Councillors & Mayor Remuneration 2021-22 and recommended that The Council pay Councillors & Mayor annual remuneration from April 1, 2021, to February 10, 2022, prorated according to EC2020-485, from February 11, 2022, to March 31, 2022, prorated based on Bylaw#2022-01.

- **FIN 12.10**

- ➔ The Committee reviewed the CAO's contract (Motion#2021-01), and according to Section 2 (Salary and Benefit), Subsection 2.1 (Remuneration), her salary will be adjusted by PEI Consumer Price Index from the date of her contract execution.

- **Adjournment**

- ➔ The meeting adjourned at 9:00 pm.

- ➔ The next meeting will be on March 1, 2022.

STEPHEN GOULD _____

CHAIR