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## Rural Municipality of West River Council Meeting

<b>Meeting No</b>	13	<b>Chair</b>	Helen Smith-MacPhail
<b>Meeting Date</b>	Thursday, May 13, 2021	<b>Phone</b>	902-675-7000
<b>Start Time</b>	7:00 PM	<b>E-mail</b>	admin@westriverpe.ca
<b>Location</b>	Afton Community Center	<b>Session</b>	Public
<b>Present</b>	Mayor Helen Smith-MacPhail, Deputy Mayor Robert Clow, Councillor Lori Ashley, Councillor Pam Baglole, Councillor Stephen Gould, Councillor Shaun MacArthur, Councillor Aaron MacEachern, Councillor Sharon Slauenwhite, Councillor Chad Stretch, Councillor John Yeo		
<b>Also</b>	Laala Jahanshahloo – CAO, Roy Main - Electoral Boundaries Commission Chairperson, Bev Mclsaac - Electoral Boundaries Commission Member, Eugene Murphy - Electoral Boundaries Commission Member, Willem Vanderleeuw - Electoral Boundaries Commission Member, Ruth Delong – Trail Community relation Coordinator.		
<b>Regrets</b>	Councillor Sabrina Loughran		

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- **Call to order**

Mayor Helen Smith-MacPhail called the meeting to order at 7:05 pm.

- **Approval of Agenda**

It was moved by Deputy Mayor Robert Clow and seconded by Councillor Sharon Slauenwhite; the agenda be approved as circulated.

**Motion Carried**

- **Declarations of Conflict of Interest**

No conflict of interest was declared.

- **Approval of Minutes**

It was moved by Councillor Pam Baglole, seconded by Councillor Stephen Gould; the minutes of April 8, 2021, Council meeting approved as circulated.

**Motion Carried**

It was moved by Councillor Lori Ashley, seconded by Councillor Sharon Slauenwhite; the minutes of May 3, 2021, Council meeting approved as circulated.

**Motion Carried**

- **The Electoral Boundary Commission Presentation**

Chairperson of the Electoral Boundaries Commission, Roy Main, informed the Council about the public participation meeting of April 29, 2021. These proposed wards have both English and Mi'kmaq names for the first time. He presented the final report of the Rural Municipality of West River proposed Wards to the Council and formally submitted it.

The Council made a motion to received the submitted report from Electoral Boundaries Commission, moved by Deputy Mayor Robert Clow, seconded by Councillor Pam Baglole.

**Motion Carried**

- **The 2021 Census**

Statistics Canada was asking for the Mayor's active support in helping make the 2021 Census a success.

- **Business Arising from Minutes**

Deputy Mayor Robert Clow followed up on the Mayor's letter to the Minister of Transportation and Infrastructure, and the CAO informed him we had not received any response yet.

- **Mayor Report**

- Angela Walker from CBC interviewed Mayor regarding the Electoral Boundary Commission report and the Council decision.
- She has attended all the Committee meetings. Also, she has written the letter as discussed in WRC12 to the Minister of Transportation and Infrastructure.

- **Emergency Measures Committee Report**

- Chair Shaun MacArthur noted the Committee met on May 3, 2021, and presented a summary of the meeting's report.

- **Finance Committee Report**

- Chair Stephen Gould noted the Committee met on May 4, 2021, and presented a summary of the meeting's report.

- **Planning Board Report**

- Chair Sharon Slauenwhite noted the Committee met on April 19, 2021, and presented a summary of the meeting's report.

- **Properties Committee Report**

- Chair Chad Stretch noted the Committee met on April 26, 2021, for a Special meeting and had its regular monthly meeting on April 27, 2021, and presented a summary of the meeting's reports.

- **Resolutions**

- **MOTION#2021-46**

**Moved by Councillor Stephen Gould**

**Seconded by Councillor Sharon Slauenwhite**

**BE IT RESOLVED**

The Rural Municipality of West River supports the 2021 Census and encourages all residents to complete their census questionnaire online at [www.census.gc.ca](http://www.census.gc.ca). Accurate and complete census data support programs and services that benefit our community.

**CARRIED 9-0**

→ **MOTION#2021-47**

**Moved by Councillor Stephen Gould**

**Seconded by Councillor Lori Ashley**

**WHEREAS**

Pursuant to Municipal Government Act section (145) (4) of Emergency Measures Plan and Program to appoint an emergency coordinator,

**BE IT RESOLVED**

The Council for the Rural Municipality of West River appoints Mark MacFadyen as its emergency coordinator, who shall be responsible for the implementation, maintenance, and execution of the municipal emergency management program.

**CARRIED 9-0**

→ **MOTION#2021-48**

**Moved by Councillor Aaron MacEachern**

**Seconded by Councillor Pam Baglole**

**WHEREAS**

Pursuant to Municipal Government Act section (145) (4) of Emergency Measures Plan and Program to appoint a deputy emergency co-ordinator,

**BE IT RESOLVED**

The Council for the Rural Municipality of West River appoints Councillor Shaun MacArthur as its deputy emergency co-ordinator.

**CARRIED 9-0**

→ **MOTION#2021-49**

**Moved by Councillor Shaun MacArthur**

**Seconded by Councillor John Yeo**

**BE IT RESOLVED**

The Council for the Rural Municipality of West River appoints the Mayor as the Information Officer in the Emergency Operations Centre team and the Deputy Mayor as the Information Officer in the Emergency Operations Centre team in the absence of the Mayor.

**CARRIED 9-0**

→ **MOTION#2021-50**

**Moved by Councillor Shaun MacArthur**

**Seconded by Deputy Mayor Robert Clow**

**BE IT RESOLVED**

The Council for the Rural Municipality of West River adds the attached duties of the Information Officer in Emergency Operations Centre team to the role and duties of the Mayor as Municipal Government Act section (89).

**CARRIED 9-0**

→ **MOTION#2021-51**

**Moved by Councillor Aaron MacEachern**

**Seconded by Councillor Chad Stretch**

**BE IT RESOLVED**

The Council for the Rural Municipality of West River adds the attached duties of the Information Officer (IO) in Emergency Operations Centre team to the role and duties of the Deputy Mayor as Municipal Government Act section (91) in case of as IO.

**CARRIED 9-0**

→ **MOTION#2021- 52**

**Moved by Councillor Shaun MacArthur**

**Seconded by Councillor Pam Baglole**

**BE IT RESOLVED**

The Council for the Rural Municipality of West River appoints the Chief Administrative Officer as Finance and Administration Section Chief in the Emergency Operations Centre team and the Chair of the Finance Committee as the Finance and Administration Section Chief the Emergency Operations Centre team in the absence of the Chief Administrative Officer.

**CARRIED 9-0**

**→ MOTION#2021-53**

**Moved by Councillor Chad Stretch**

**Seconded by Councillor Aaron MacEachern**

**BE IT RESOLVED**

The Council for the Rural Municipality of West River adds the attached duties of the Finance and Administration Section Chief in Emergency Operations Centre team to the role and duties of The Chief Administrative Officer as Municipal Government Act section (93).

**CARRIED 9-0**

**→ MOTION#2021-54**

**Moved by Councillor Lori Ashley**

**Seconded by Deputy Mayor Robert Clow**

**BE IT RESOLVED**

The Council for the Rural Municipality of West River approved the attached Travel & Expense Policy 2021-01.

**CARRIED 9-0**

**→ MOTION#2021-55**

**Moved by Councillor Shaun MacArthur**

**Seconded by Councillor Lori Ashley**

**BE IT RESOLVED**

The Council for the Rural Municipality of West River approved the attached Purchase Policy 2021-02.

**CARRIED 9-0**

→ **MOTION#2021-56**

**Moved by Councillor Pam Baglole**

**Seconded by Councillor Sharon Slauenwhite**

**BE IT RESOLVED**

The Council for the Rural Municipality of West River approved the attached Procurement Policy 2021-03

**CARRIED 9-0**

→ **MOTION#2021-57**

**Moved by Councillor Stephen Gould**

**Seconded by Councillor Shaun MacArthur**

**WHEREAS**

According to the Schedule-A of the Fee Bylaw # 2021-11, the Sport fields rental should be determined by a resolution, and

**WHEREAS**

The renters would have access to the Diamond Baseball field for one slot a week starting in Spring and ending in Fall with this fee,

**BE IT RESOLVED**

The Council for the Rural Municipality of West River set the Diamond Baseball field's rental fee for 2021 as \$250.00.

**CARRIED 9-0**

→ **MOTION#2021-58**

**Moved by Councillor Chad Stretch**

**Seconded by Councillor Sharon Slauenwhite**

**WHEREAS**

The Canoe Cove Community Association is asking for Council support and permission to use the Inman Park for perennial sale in June 2021, and

**WHEREAS**

According to the Schedule-A of the Fee Bylaw # 2021-11, Municipality may waive fees for non-profit or other similar uses,

**BE IT RESOLVED**

The Council for the Rural Municipality of West River approved to waive the user fee of Inman Park for The Canoe Cove Community Association. It is the organizers' responsibility to obtain approval from PEI Chief Public Health Officer and comply with the guidelines.

**CARRIED 9-0**

**→ MOTION#2021-59**

**Moved by Councillor Shaun MacArthur**

**Seconded by Councillor Sharon Slauenwhite**

**WHEREAS**

The Rural Municipality of West River Bylaw number # 2021-15, the Reserves Bylaw, read and approved a first time on April 8, 2021, and

**BE IT RESOLVED**

That the Rural Municipality of West River Bylaw number # 2021-15, the Reserves Bylaw, be read and approved a second time.

**CARRIED 9-0**

**→ MOTION#2021-60**

**Moved by Councillor Chad Stretch**

**Seconded by Councillor Pam Baglole**

**WHEREAS**

The Rural Municipality of West River Bylaw number # 2021-15, the Reserves Bylaw, read and approved a first time on April 8, 2021, and

**WHEREAS**

The Rural Municipality of West River Bylaw number # 2021-15, the Reserves Bylaw, read and approved a second time on May 13, 2021,



**BE IT RESOLVED**

That the Rural Municipality of West River Bylaw number # 2021-15, the Reserves Bylaw, be adopted by Council.

**CARRIED 9-0**

● **Other Business**

- ➔ Councillor John Yeo has mentioned the dire situation of a paved part, St Catherines Rd, in Bonshaw ( between 410-1148). Mayor will write a letter to the Minister of Transportation and Infrastructure and CC the MLA Peter Bevan-Baker.
- ➔ From Trail Community relation coordinator, Ruth Delong asked about the Municipality's plan for Roy Mutter park Trail regarding the regular inspection and forest management plans. CAO will arrange a meeting with her to discuss this matter further.

● **Adjournment**

- ➔ The meeting adjourned at 9:30 pm.
- ➔ The next meeting will be on June 10, 2021.

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HELEN SMITH-MACPHAIL \_\_\_\_\_

MAYOR

LAALA JAHANSHAHLOO \_\_\_\_\_

CHIEF ADMINISTRATIVE OFFICER