
Rural Municipality of West River Properties Committee

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|---------------------|--|----------------|----------------------|
| Meeting No. | 12 | Chair | Chad Stretch |
| Meeting Date | Monday, November 1, 2021 | Phone | 902-675-7000 |
| Start Time | 7:00 PM | E-mail | admin@westriverpe.ca |
| Location | Afton Community Center | Session | Public |
| Present | Mayor Helen Smith-MacPhail, Councillor Chad Stretch, Councillor Shaun MacArthur, Councillor Aaron MacEachern | | |
| Also | Laala Jahanshahloo – CAO | | |
| Regrets | Nil | | |

● **Call to order**

Chair Chad Stretch called the meeting to order at 7:00 pm.

● **Approval of Agenda**

It was moved by Councillor Shaun MacArthur and seconded by Councillor Aaron MacEachern; the agenda be approved as circulated.

Motion Carried

● **Declarations of Conflict of Interest**

No conflict of interest was declared.

- **Approval of Minutes**

It was moved by Councillor Shaun MacArthur, seconded by Councillor Aaron MacEachern; the minutes of October 4, 2021, Council meeting approved as circulated.

Motion Carried

- **Business Arising from Minutes**

The Landmark Group will prepare the final invoice (total holdback \$28,396.50 -deduction of \$8,192.62 -\$1,800 for Quote for overseeding, \$950 for Topographic Survey and \$5,442.62 for Liquidated damages including expenses CBCL). The payment will be subject to CBCL confirmation of completion of the following tasks:

- Removing all large stones and debris on the field;
- Installing post and chain fence as per plan

- **PTY12.1**

➔ The Committee reviewed the CBCL report on the outstanding work & deficiency list of Roy Mutter Sports Field Improvements.

➔ The CAO was directed to start the handover process and calculate the final adjustment subject to the following consideration:

- Quote for overseeing at the cost of \$1800+HST (will be done by RMWR and deduct from holdback);
- The “Net” or the monetary value (if they can not deliver it);
- All the previous paid invoices;
- Survey cost for deficiency (Paid by RMWR);
- CBCL invoice for inspecting the deficiencies.

- **PTY12.2**

➔ The replacement of the six doors in Lloyd Inman (part of Cano Cove- Gas Tax Project 58.1.1) has been completed.

- **PTY12.3**

- ➔ The CAO was directed to finalize the Afton Community Center lease agreement for Lot # 65 with the Department of Transportation and Infrastructure.

- **PTY12.4**

- ➔ To obtain the “Civil Engineering Site Plan” for the Mutter Park Improvement project, the Committee accepted the Engineering Services proposal from Bellcor, following Motion#2021-30, directed the CAO to execute it.

Moved by Councillor Shaun MacArthur seconded Councillor Aaron MacEachern, Motion #2021-1 carried

- **PTY12.5**

- ➔ After reviewing the Equipment Compliance Inspection Report for Inman Park and Legacy Park, the Committee recommends that Council approves the closer Legacy playground to avoid any future liability and start the improvement process, as the Inman Park is closed for the season (Motion 2021-71).

- **PTY12.6**

- ➔ The Committee reviewed Flag Policy #2021-04 and will present a recommendation for approval at the next Council meeting of November 18, 2021.

- **Adjournment**

- ➔ The meeting adjourned at 7:45 pm.

- ➔ The next meeting will be on December 6, 2021.

CHAD STRETCH _____

CHAIR