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## Rural Municipality of West River Council Meeting

<b>Meeting No</b>	18	<b>Chair</b>	Helen Smith-MacPhail
<b>Meeting Date</b>	Thursday, September 9, 2021	<b>Phone</b>	902-675-7000
<b>Start Time</b>	7:00 PM	<b>E-mail</b>	admin@westriverpe.ca
<b>Location</b>	Afton Community Center	<b>Session</b>	Public
<b>Present</b>	Mayor Helen Smith-MacPhail, Deputy Mayor Robert Clow, Councillor Lori Ashley, Councillor Pam Baglole, Councillor Stephen Gould, Councillor Sabrina Loughran, Councillor Shaun MacArthur, Councillor Aaron MacEachern, Councillor Sharon Slauenwhite, Councillor Chad Stretch, Councillor John Yeo		
<b>Also</b>	Laala Jahanshahloo – CAO		
<b>Regrets</b>	Nil		

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- **Call to order**

Mayor Helen Smith-MacPhail called the meeting to order at 7:05 pm.

- **Approval of Agenda**

The following topic was added to the circulated agenda by Mayor Helen Smith-MacPhail:

- Call for a moment of silence in memory of Elizabeth Wilson

It was moved by Councillor John Yeo and seconded by Councillor Pam Baglole; the agenda be approved as circulated.

**Motion Carried**

- **Declarations of Conflict of Interest**

No conflict of interest was declared.

- **Approval of Minutes**

It was moved by Deputy Mayor Robert Clow, seconded by Councillor Sabrina Loughran; the minutes of July 8, 2021, Council meeting approved as circulated.

**Motion Carried**

It was moved by Deputy Mayor Robert Clow, seconded by Councillor Sabrina Loughran; the minutes of August 9, 2021, Council meeting approved as circulated.

**Motion Carried**

- **Business Arising from Minutes**

Nil.

- **Mayor Report**

- ➔ Mayor requested a moment of silence in memory of Elizabeth Wilson followed by the following contribution:

"Elizabeth played a pivotal role in amalgamating the five communities that make up the West River. She was a councillor for the former community of Afton, who was asked by that community to explore and investigate the idea of working together for a shared future with the neighbouring communities of Meadowbank, New-Haven Riverdale, West River and Bonshaw.

She was chairperson of a working group that put together a Request for Proposal for the Municipal Growth Study done in 2017-18. She wrote the application for amalgamation of the five communities submitted to the Provincial Government in 2019.

Elizabeth Wilson touched many people in the community of Afton and the Rural Municipality of West River. Everything she did was with the idea of bettering the community. "

- ➔ The mayor, CAO, and Vicki Bryanton have finalized the vision, mission, and value statement during the summer break, and it was sent out for the Councillors' review.
- ➔ Mayor is working on establishing a communication channel with the Planning Division as the OP&LUB is moving forward, and accessing background information is important for this project.

- **CAO Report**

- All the boxes of documents from five former communities have been reviewed, and the record retention has been complete according to Bylaw #2021-04.
- The new website has been completed and launched.
- Letters of notice for the 2022 Tax Rate increase have been mailed for all the Commercial properties within the boundaries of the RMWR.

- **Emergency Measures Committee Report**

- Chair Shaun MacArthur noted the Committee did not meet after June 8, and the next meeting will be on September 22, 2021.

- **Finance Committee Report**

- Chair Stephen Gould noted the Committee met on September 7 and presented a summary of the meeting's report.

- **Planning Board Report**

- Chair Sharon Slauenwhite noted the Committee met on July 12 and presented a summary of the meeting's report.

- **Properties Committee Report**

- Chair Chad Stretch noted the Committee met on September 7 and presented a summary of the meeting's report.

- **Resolutions**

- **MOTION#2021 -94**

**Moved by Councillor Aaron MacEachern**

**Seconded by Deputy Mayor Robert Clow**

**WHEREAS**

Pursuant of Restructuring Order EC2020-485, Section 13(e)(i), Interim councillors shall be entitled to \$750, and the interim mayor shall be entitled to \$1,000. This entitlement shall be paid annually by fiscal year and prorated as needed, and

**WHEREAS**

The 2020 remuneration for the Interim Council was overlooked in the 2020 operating budget,

**BE IT RESOLVED**

The Council for the Rural Municipality of West River approved to pay the Councillors prorated remuneration for 2020 from the Salaries and Benefits expenditure budget of 2021-2022.

**CARRIED 10- 0**

**→ MOTION#2021 -95**

**Moved by Councillor Pam Baglole**

**Seconded by Councillor John Yeo**

**WHEREAS**

Pursuant of Municipal Government Act section (82)(1), which requires Council to establish the types, rates, and conditions of payments to be made to or on behalf of a member of the Council or a member of a council committee only by means of a bylaw, and

**WHEREAS**

According to the Municipal Government Act section (82)(3), prior to making a bylaw that alters existing types, rates, and conditions of compensation, allowances, or benefits to be paid to members of Council, a council shall appoint an independent Remuneration and Allowances Commission to review and to make recommendations to Council,

**BE IT RESOLVED**

The Council for the Rural Municipality of West River appointed Roy Main to act as the independent Remuneration and Allowances Commission.

**CARRIED 10- 0**

**→ MOTION#2021 -96**

**Moved by Councillor Shaun MacArthur**

**Seconded by Councillor Sharon Slauenwhite**

**WHEREAS**

Pursuant to Municipal Government Act section (172) to conduct an annual audit of the finances of the Municipality,

**BE IT RESOLVED**

The Council for the Rural Municipality of West River designates MRSB Group as Auditor for 2022 on a fee-for-service basis.

**CARRIED 10- 0**

**→ MOTION#2021 -97**

**Moved by Councillor Chad Stretch**

**Seconded by Councillor Pam Baglole**

**BE IT RESOLVED**

The Council for the Rural Municipality of West River accepted the proposed offer from Box Clever to create a brand-new logo and visual identity at the cost of \$7,000 plus GST (as per the attached proposal) and authorized the CAO to execute it.

**CARRIED 10- 0**

**→ MOTION#2021 -98**

**Moved by Councillor Shaun MacArthur**

**Seconded by Councillor Stephen Gould**

**BE IT RESOLVED**

The Council for the Rural Municipality of West River accepted the renewal quote from Hyndman Insurance Group (October 9, 2021 - March 31, 2022) and authorized the CAO to execute it.

**CARRIED 10- 0**

**→ MOTION#2021 -99**

**Moved by Councillor Shaun MacArthur**

**Seconded by Councillor Chad Stretch**

**BE IT RESOLVED**

The Council for the Rural Municipality of West River accepted the proposed offer from East Coast Docks for upgrades to Lloyd Inman Memorial Park ramp and wash station (part of Cano

Cove- Gas Tax Project 58.1.1) at the cost of \$6,669.33 plus HST as per the attached quote, and authorized the CAO to execute the contract.

**CARRIED 10- 0**

→ **MOTION#2021 -100**

**Moved by Councillor Chad Stretch**

**Seconded by Councillor John Yeo**

**WHEREAS**

According to section 3 (d) of the Municipal Government Act, one of the council's purposes is to develop and maintain its Municipality as a safe and viable community.

**BE IT RESOLVED**

The Council for the Rural Municipality of West River approved prohibiting any open fire or other cooking appliances, e.g. barbeque, on all the municipality-owned parks premise due to safety concerns and fire risk.

**It was deferred until the next Council meeting on October 14, 2021, for further discussion.**

→ **MOTION#2021 -101**

**Moved by Councillor John Yeo**

**Seconded by Deputy Mayor Robert Clow**

**BE IT RESOLVED**

The Council for the Rural Municipality of West River approved reallocating \$1,500.00 from the Event expenditure budget to the Dues and Memberships expenditure and revised the Operating Budget accordingly for April 1, 2021-March 31, 2022.

**CARRIED 10- 0**

→ **MOTION#2021 -102**

**Moved by Deputy Mayor Robert Clow**

**Seconded by Councillor Shaun MacArthur**

**BE IT RESOLVED**

The Council for the Rural Municipality of West River approved becoming a Recreation PEI member, paying the annual membership fee of \$85 plus HST.

**CARRIED 10- 0**

→ **MOTION#2021 -103**

**Moved by Deputy Mayor Robert Clow**

**Seconded by Councillor John Yeo**

**BE IT RESOLVED**

The Council for the Rural Municipality of West River adopted the following statements to be the Municipality's shared Values and Principles:

*"The Rural Municipality of West River is a community of communities connected by the West River and its watershed. The Municipality was formed by the desire of the majority of its residents to follow these shared values:*

- *Respect rural quality of life*
- *Protect the unique identity of each community*
- *Build a future together"*

**CARRIED 10- 0**

→ **MOTION#2021 -104**

**Moved by Councillor Sharon Slauenwhite**

**Seconded by Councillor Aaron**

**MacEachern**

**BE IT RESOLVED**

The Council for the Rural Municipality of West River adopted the following statements to be the Municipality's Vision statement:

*"A rural environment supporting farming, fishing, recreations and living with beautiful vistas in all directions, built by our community working together"*

**CARRIED 10- 0**

→ **MOTION#2021 -105**

**Moved by Councillor Lori Ashley**

**Seconded by Councillor Stephen Gould**

**BE IT RESOLVED**

The Council for the Rural Municipality of West River adopted the following statements to be the Municipality's Mission statement:

*"To be a transparent and accountable government, to serve its residents and to protect what is valuable for the community"*

**CARRIED 10- 0**

**→ MOTION#2021 -106**

**Moved by Councillor John Yeo**

**Seconded by Councillor Lori Ashley**

**WHEREAS**

Pursuant of Municipal Government act section (36)(1), every council shall, at least 90 days before an election, pass a bylaw that establishes, in accordance with the regulations, who is eligible to contribute to an election campaign; the limits on campaign contributions to a candidate; the disclosure requirements in respect of campaign contributions; the election campaign spending limits for candidates for mayor and councillor; and the disclosure requirements in respect of campaign spending by each candidate,

**BE IT RESOLVED**

That the Rural Municipality of West River Bylaw number # 2021-18, the Election Bylaw, be read and approved a first time

**CARRIED 10- 0**

**→ MOTION#2021 -107**

**Moved by Councillor Lori Ashley**

**Seconded by Councillor Sharon Slauenwhite**

**WHEREAS**

The Rural Municipality of West River Bylaw number # 2021-16, Zoning & Subdivision Control (Development) Bylaw Amendment, read and approved a first time on August 9, 2021,

**BE IT RESOLVED**



The Council for the Rural Municipality of West River approved the Zoning & Subdivision Control (Development) Bylaw Amendment 2021-16, to amend the Official Zoning Map of the New Haven-Riverdale Zoning & Subdivision Control (Development) Bylaw be hereby given second reading and is hereby approved.

**CARRIED 10- 0**

**→ MOTION#2021 -108**

**Moved by Councillor Chad Stretch**

**Seconded by Councillor John Yeo**

**WHEREAS**

The Rural Municipality of West River Bylaw number # 2021-16, Zoning & Subdivision Control (Development) Bylaw Amendment, read and approved a first time on August 9, 2021, and

**WHEREAS**

The Rural Municipality of West River Bylaw number # 2021-16, Zoning & Subdivision Control (Development) Bylaw Amendment, read and approved a second time on September 9, 2021,

**BE IT RESOLVED**

That the Rural Municipality of West River Bylaw number # 2021-16, Zoning & Subdivision Control (Development) Bylaw Amendment, be adopted by Council.

**CARRIED 10- 0**

**→ MOTION#2021 -109**

**Moved by Councillor Shaun MacArthur**

**Seconded by Councillor Lori Ashley**

**WHEREAS**

The Rural Municipality of West River Bylaw # 2021-17, New Haven-Riverdale Official Plan Amendment, read and approved a first time on August 9, 2021,

**BE IT RESOLVED**

The Council for the Rural Municipality of West River approved the New Haven-Riverdale Official Plan Amendment 2021-17 to formally adopted New Haven-Riverdale Official Plan General Land Use Map. Bylaw be hereby given second reading and is hereby approved.

**CARRIED 10- 0**

→ **MOTION#2021 -110**

**Moved by Councillor Chad Stretch**

**Seconded by Councillor John Yeo**

**WHEREAS**

The Rural Municipality of West River Bylaw number # 2021-17, New Haven-Riverdale Official Plan Amendment, read and approved a first time on August 9, 2021, and

**WHEREAS**

The Rural Municipality of West River Bylaw number # 2021-17, New Haven-Riverdale Official Plan Amendment, read and approved a second time on September 9, 2021,

**BE IT RESOLVED**

That the Rural Municipality of West River Bylaw number # 2021-17, New Haven-Riverdale Official Plan Amendment, be adopted by Council.

**CARRIED 10- 0**

→ **MOTION#2021 -111**

**Moved by Councillor Shaun MacArthur**

**Seconded by Councillor Lori Ashley**

**BE IT RESOLVED**

The Council for the Rural Municipality of West River approved reallocating \$1,000.00 from the Event expenditure budget to the Donation expenditure budget and revised the Operating Budget for April 1, 2021-March 31, 2022.

**CARRIED 10- 0**

→ **MOTION#2021 -112**

**Moved by Councillor John Yeo**

**Seconded by Councillor Shaun MacArthur**

**WHEREAS**

As all the former communities have supported the Poppy Trust Funds by purchasing Wreath for Remembrance Day before amalgamation,

## **BE IT RESOLVED**

The Council for the Rural Municipality of West River approved purchases of two wreaths to be placed or designated by the Mayor one at the Cornwall Service's in September and the other one at the Legion's Cenotaph in November, with an additional \$340 donation to Poppy Trust Funds (\$20 for each community of Afton, Bonshaw, Canoe Cove, Churchill, Cumberland, Fairview, Long Creek, Meadowbank, New Argyle, New Dominion, New Haven, Nine Mile Creek, Rice Point, Riverdale, Rocky Point, St. Catherines, and West River).

## **CARRIED 10- 0**

### **● Other Business**

- ➔ Councillor John Yeo informed the Council about Remembrance Day, and the Council passed resolutions to contribute to this event and support Poppy Trust Fund.
- ➔ Councillor Pam Baglole brought to Council's attention that the Meadowbank's Signs were not taken care of as it was approved before amalgamation.
  - CAO informed the Council during the amalgamation; the contractor was not informed that they had been awarded the Meadbank Signage Gas Tax Project.
  - The Council directed the CAO to contact the contractor and take the necessary steps to complete the maintenance of all three signs.
  - Councillor Pam Baglole mentioned Alan MacCormac was taking care of the flowerbeds of the Meadowbank sign during spring and summer 2021.
  - The Council directed the CAO to send a \$100 gift card as a token of appreciation.

### **● Questions from the Audience**

- ➔ Nil.

- **Adjournment**

- ➔ The meeting adjourned at 9:20 pm.
- ➔ The next meeting will be on October 14, 2021.

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HELEN SMITH-MACPHAIL \_\_\_\_\_

MAYOR

LAALA JAHANSHALOO \_\_\_\_\_

CHIEF ADMINISTRATIVE OFFICER