
Rural Municipality of West River Properties Committee

Meeting No	10	Chair	Chad Stretch
Meeting Date	Monday, September 6, 2021	Phone	902-675-7000
Start Time	7:00 PM	E-mail	admin@westriverpe.ca
Location	Afton Community Center	Session	Public
Present	Mayor Helen Smith-MacPhail, Councillor Chad Stretch, Councillor Aaron MacEachern		
Also	Laala Jahanshahloo – CAO; Adrian Desbarats - President of Eliot River Ramblers Club, Mike Corney – Sport Filed Manager		
Regrets	Councillor Shaun MacArthur		

● **Call to order**

Chair Chad Stretch called the meeting to order at 7:05 pm.

● **Approval of Agenda**

It was moved by Mayor Helen Smith-MacPhail and seconded by Councillor Aaron MacEachern; the agenda be approved as circulated.

Motion Carried

● **Declarations of Conflict of Interest**

No conflict of interest was declared.

- **Approval of Minutes**

It was moved by Councillor Aaron MacEachern and seconded by Mayor Helen Smith-MacPhail; the minutes of July 5, 2021, Properties Committee meeting approved as circulated.

Motion Carried

- **Business Arising from Minutes**

→ Nil

- **PTY10.1**

→ Adrian Desbarats presented his proposal of partnering with the Rural Municipality of West River to expand the NHR soccer field and multi-purpose clubhouse, also leasing the facility for 20 years after completion.

→ Committee will review this proposal and continue the discussion at the next meeting.

- **PTY10.2**

→ The Bonshaw BOD has reached CAO regarding replacing the pressure tank as it is rusted and needs maintenance shortly.

→ CAO will inform the BOD accordingly as this replacement is included in the Bonshaw Community Cultural Centre Upgrades Project (Gas Tax 32.1.1).

- **PTY10.3**

➔ The Committee reviewed the Afton Recreation Centre Expansion Project (Gas Tax 27.1.1) progress as the following construction schedule has been finalized.

Task	Start Date	End Date
Remove siding	Sep 10	Sep 13
Excavation	Sep 16	Sep 16
Foundation	Sep 17	Sep 27
Back fill	Sep 28	Sep 29
First level firewall	Oct 1	Oct 3
Slab prep and pour	Oct 5	Oct 8
Framing, windows, doors	Oct 11	Nov 19
Second level firewall	Oct 25	Oct 26
Attic firewall	Nov 1	Nov 2
Roofing - addition	Nov 22	Nov 25
Electrical rough-in	Nov 25	Nov 29
Insulate & poly	Dec 1	Dec 2
Siding	Dec 6	Dec 10
Drywall, seam fill, tile ceiling	Dec 6	Dec 17
Interior trim, hanging doors	Dec 28	Jan 12
Finish electrical, heat pumps	Dec 28	Jan 14
Flooring	Jan 3	Jan 6
Interior painting	Dec 20	Jan 14
Roofing - existing building	Jan 17	Jan 25
Landscaping	Spring 2022	Spring 2022

- **PTY10.4**

➔ The Committee reviewed the Schedule A of the purchase policy for upgrades to the Lloyd Inman Memorial Park ramp and wash-station as part of Cano Cove- Gas Tax Project 58.1.1 and recommended that the Council accept the East Coast Docks offer.

- **PTY10.5**

➔ The Committee recommended the Council prohibit any open fire or other cooking appliances, e.g. barbeque, on all the municipality-owned parks premise due to safety concerns and fire risk.

- **PTY10.6**

➔ The Committee reviewed the Recreation PEI Membership package and recommended the Council to become a member of this organization and request playgrounds inspection for the Inman Park and Legacy Park afterward.

- **PTY10.7**

- The Committee directed the CAO to contact Spruce Grove Landscaping to follow up on the Meadowbank Signage and Information Implementation Project (Gat Tax 53.1.1) as it has been paid until 2025 before amalgamation and the Municipality has not received any update accordingly

- **Adjournment**

- The meeting adjourned at 8:15 pm.
- The next meeting will be on October 4, 2021.

CHAD STRETCH _____

CHAIR