

# Agenda (Revised)

Rural Municipalities Meeting - February 23, 2017

The Municipalities of West River; Clyde River; Afton; Meadowbank; New Haven-Riverdale; Bonshaw

Location: Kingston Legion

Start Time: 7:30pm

Propose: To create a "terms of reference" for the multiple municipality working group.

- Chair of New Haven-Riverdale Council to open the meeting
- Chair ask community chairs to introduce their reps
- 6 community chairs to introduce their 2 representatives

Stephen Gould: to facilitate the next three items

- Presentation of draft terms of reference
- Discussion on draft terms of reference
- Decision on terms of reference (consensus is desired from the working group representatives present)

Location date and time of next meeting

Assign responsibilities for internal group communication

Adjournment

## **Municipalities of West River Area Meeting of February 23, 2017 at Kingston Legion, New Haven**

Present were:

Brian Hogan (Chair), Bob Clow and Elizabeth Wilson of Afton  
Laurie Ashley, Timmy Hamming and Art Ortenburger (Chair) of Bonshaw  
Hilda Colodey (Chair), Carolyn Wood and Bill Waller of Clyde River  
Kyle Jewell and John Yeo of Meadowbank  
Eric MacArthur (Chair), Judy Shaw and Chad Stretch of West River  
Claus Brodersen (Chair), Stephen Gould and Sharon Slauenwhite of New Haven - Riverdale

### **Highlights and Action Items**

Each community received a copy of the FPEIM's *Building for the Future - A Guide to Municipal Restructuring*. Electronic copies are now available at:  
<http://www.fpeim.ca/userfiles/FPEIM-Toolkit%20Feb%202017.pdf>

Terms of Reference for the group were reviewed and after input from each community represented, additions and changes were made. New Haven-Riverdale will complete the revisions to the document and a revised draft will be sent out to the group via separate email for review and approval at a future meeting.

For the purposes of the working group, it was agreed to use the name  
"Communities of the West River Group." (CWRG for the purposes of these notes)

It was agreed that at this time, the CWRG will not solicit more communities to join the CWRG but, would leave options open to discuss this in the future should another municipality approach the CWRG seeking to participate.

There was a roundtable discussion about the opportunity to apply for provincial assistance/funding to undertake a growth management study. It was noted that at previous meetings of the larger group of representatives from the six communities, all had endorsed the proposal to seek such funding.

The CWRG agreed to work together to make best efforts to complete, by a March 17<sup>th</sup>, 2017 deadline, an application to the Province seeking funding for a municipal growth management study. Details and funding application can be found at:  
[https://www.princeedwardisland.ca/sites/default/files/publications/funding\\_overview\\_materials\\_for\\_municipal\\_growth\\_management\\_studies.pdf](https://www.princeedwardisland.ca/sites/default/files/publications/funding_overview_materials_for_municipal_growth_management_studies.pdf)

The CWRG agreed that each community would review the application form and bring data to the next meeting of the CWRG to complete the application.

The CWRG agreed that Afton would be the lead community on the application.

Prior to the next meeting of the CWRG, Judy Shaw will contact Samantha Murphy at the Department of Communities, Land and Environment, to ask for information/estimate on how much an RFP would cost.

The CWRG agreed that each community will seek council approval to each cover the expense (\$50/community) for a note-taker to attend future meetings. At the next meeting of the group, each community will bring a suggestion/nomination for this position.

**NEXT MEETING: March 9<sup>th</sup>, 2017 at 7:30 pm at Afton Hall Boardroom**