
Rural Municipality of West River Properties Committee

Meeting No	5	Chair	Chad Stretch
Meeting Date	Monday, April 26, 2021	Phone	902-675-7000
Start Time	7:00 PM	E-mail	admin@westriverpe.ca
Location	Bonshaw Community Center	Session	Special - Public
Present	Mayor Helen Smith-MacPhail, Councillor Chad Stretch, Councillor Shaun MacArthur		
Also	Laala Jahanshahloo – CAO		
	From Bonshaw Board of Director: Marion Copleston - President, Tracy Callbeck – Vice President, Councillor Lori Ashley – Board Member, Tim Hamming - Board Member, Tony Reddin – Board Member, Jessica Simmons - Board Member, and Johnathan Simmons - Board Member		
Regrets	Councillor Aaron MacEachern		

● Call to order

Chair Chad Stretch called the meeting to order at 7:10 pm.

● Approval of Agenda

It was moved by Chair Chad Stretch and seconded by Councillor Lori Ashley; the agenda be approved as circulated.

Motion Carried

● Declarations of Conflict of Interest

No conflict of interest was declared.

- **Business Arising from Minutes**

- ➔ The Corrective action plan was mailed to Provincial Fire Marshal Office on April 27, 2021.

- **PTY5.1**

- ➔ The Committee suggested that the BOD contact the fire marshal office, requesting a fire inspection (PTY4.1).

- ➔ BOD received the Fire Inspection Report on April 23, 2021, requesting to return a corrective action plan to the Fire Marshal within 15 days.

- ➔ The report includes four observations and recommendations regarding the second exit door, Emergency lighting, Furnace room - electrical room, and Fire extinguishers to comply with NFPA 101 and NFPA 10.

- **PTY5.2**

- ➔ BOD and Committee draft A Corrective Action Plan to remove or remedy all listed violations in the Fire Inspection Report of April 23, 2021. The work plan will be submitted to the Provincial Fire Marshal Office to obtain approval.

- ➔ BOD and Committee jointly drafted a corrective action plan. BOD is responsible for recommendations number 1 and 4; CAO is responsible for recommendations number 2 and 3.

- **PTY5.3**

- ➔ The Committee and BOD discussed the Bonshaw Community Cultural Center Upgrade project (Gas Tax Project 32.1.1 and New Horizon Project # 16580953). As the project is moving so slow due to the lack of a master plan, phase development with independent subprojects was considered.

- ➔ The Committee deferred future discussion and recommendations to PTY #6.

- **PTY5.4**

- ➔ BOD reviewed the Scheduled Item of Municipality Properties Insurance and confirmed the amount for replacement is far less than the reasonable replacement cost new (RCN) for this property. They have also ensured the building's contents, and that part can be removed from the scheduled item.
- ➔ The Committee deferred future discussion and recommendations to PTY #6.

- **PTY5.5**

- ➔ The Committee recommended BOD contact provincial Inspection Services to request a Boilers and Pressure Vessels Inspection.

- **Adjournment**

- ➔ The meeting adjourned at 8:15 pm.
- ➔ The next meeting will be on April 27, 2021.

CHAD STRETCH _____

CHAIR