
Rural Municipality of West River Properties Committee

Meeting No	7	Chair	Chad Stretch
Meeting Date	Monday, May 24, 2021	Phone	902-675-7000
Start Time	7:00 PM	E-mail	admin@westriverpe.ca
Location	Afton Community Center	Session	Public
Present	Mayor Helen Smith-MacPhail, Councillor Chad Stretch, Councillor Shaun MacArthur, Councillor Aaron MacEachern		
Also	Laala Jahanshahloo – CAO		
Regrets	Nil		

● **Call to order**

Chair Chad Stretch called the meeting to order at 7:00 pm.

● **Approval of Agenda**

It was moved by Councillor Shaun MacArthur and seconded by Councillor Aaron MacEachern; the agenda be approved as circulated.

Motion Carried

● **Declarations of Conflict of Interest**

No conflict of interest was declared.

- **Approval of Minutes**

It was moved by Councillor Shaun MacArthur and seconded by Councillor Aaron MacEachern; the minutes of April 26, 2021, Properties Committee meeting approved as circulated.

Motion Carried

It was moved by Councillor Aaron MacEachern and seconded by Councillor Shaun MacArthur; the minutes of April 27, 2021, Properties Committee meeting approved as circulated.

Motion Carried

- **Business Arising from Minutes**

→ Nil

- **PTY7.1**

→ The Committee recommended the following Council the operation schedule for:

- Rice Point: Seasonal – Daytime use, June 1- October 31 gates will be open from 8:00 am to 8:00 pm.
- Inman Park: Seasonal – Day time use
 - May 1 – June 30; gates and the building will be open from 8:00 am to 8:00 pm.
 - July 1 – Labour Day; gates will be open 24hours, but the building will be open only from 8:00 am to 8:00 pm.
 - After Labour Day – October 31; gates and the building will be open from 8:00 am to 8:00 pm.

→ For Inman Park, an employee through the Youth program has been hired.

- **PTY7.2**

→ The Committee reviewed the Central Coastal Tourism received document and memberships recommendation deferred to the next meeting.

- **PTY7.3**

- ➔ For the replacement cost new (RCN) appraisal, CAO has sent a quote request for three companies Altus Group, Landmark Valuation and CBRE Limited, and only CBRE Limited replied.
- ➔ CAO has accepted the CBRE Limited offer, and the company has started the RCN appraisal process.

- **PTY7.4**

- ➔ CAO has sent out quote requests to project management companies to use their professional service as the Municipality intends to apply for the available federal funding program.
- ➔ The project location includes Mutter park, Rice Point (old Wharf) and Inman Park.

- **PTY7.5**

- ➔ For the "forest management plan, The Committee recommended using the Mach-Pail Woods Ecological Forestry on a fee-for-service basis.
- ➔ The CAO has coordinated with volunteers, and a licensed chain saw holder inspects and does maintenance for Mutter Park Trail.

- **PTY7.6**

- ➔ The Committee was informed the watershed group is interested in renting space in Bonshaw and would like to get the Internet to the building. After reviewing the lease agreement between RMWR and the BOD and will recommend to the Council to pass resolutions to:
 - Authorized the Bonshaw BOD to sublet the community center. This authorization is subject to receiving proof of insurance from the occupants; they need to have their rental insurance and provide the letter at the time of signing the rental agreement.
 - Authorized the Bonshaw BOD to permit to install signage on the Premises or the Lands.
 - Authorized the Bonshaw BOD to start the process to obtain the Fiber -Optic for the building.

- For 2021 add a budget line for the Bonshaw Community Center's Fiber Optics expenses. This expense must be built into their budget for the next year before applying for the grant.

→ CAO will follow up with Bonshaw's BOD to check and see if their insurance covers Section (15) of Lessees' Covenants to avoid liability.

- **PTY7.7**

→ The CAO presented an update regarding the ongoing Gas Tax project of Afton Hall Addition, Inman Park improvement and NHR Soccer field.

- **Adjournment**

→ The meeting adjourned at 8:00 pm.

→ The next meeting will be on June 28, 2021.

Restructured Municipality

CHAD STRETCH _____

CHAIR