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**Rural Municipality of West River Planning Board Committee**

<b>Meeting No</b>	7	<b>Chair</b>	Sharon Slauenwhite
<b>Meeting Date</b>	Monday, June 21 2021	<b>Phone</b>	902-675-7000
<b>Start Time</b>	7:30 PM	<b>E-mail</b>	admin@westriverpe.ca
<b>Location</b>	Afton Community Center	<b>Session</b>	Public
<b>Present</b>	Mayor Helen Smith-MacPhail, Councillor Sharon Slauenwhite, Deputy Mayor Robert Clow, Councillor John Yeo		
<b>Also</b>	Laala Jahanshahloo – CAO, Samantha Murphy, Mitch Underhay and Tracey Wade from SJ Murphy Planning & Consulting, Peter Bevan-Baker – MLA PEI.		
<b>Regrets</b>	Nil		

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● **Call to order**

Chair Sharon Slauenwhite called the meeting to order at 7:10 pm.

● **Approval of Agenda**

It was moved by Deputy Mayor Robert Clow and seconded by Councillor John Yeo; the agenda be approved as circulated.

**Motion Carried**

● **Declarations of Conflict of Interest**

No conflict of interest was declared.

- **Approval of Minutes**

It was moved by Councillor John Yeo and seconded by Deputy Mayor Robert Clow; the minutes of May 17, 2021, Planning Committee meeting approved as circulated.

**Motion Carried**

- **Business Arising from Minutes**

→ Nil.

- **PLB7.1**

→ Tracey Wade joined the meeting virtually via Zoom.

→ SJ Murphy Planning & Consulting presented a brief introduction about Bang The Table software and the process of launching the Engagement HQ.

→ The Committee recommended the council change the "Official Plan & Zoning Development Bylaw" to "Official Plan & Land Use Bylaw."

→ Samantha Murphy will communicate with the Provisional Planning Division to obtain the permit information.

- **PLB7.2**

→ The declarations which the Municipality's lawyer prepared have been added to the planning applications and website.

→ The Tourism Short Term Rental Licensing Process has been added to the Municipality's website per Janet E. Wood (Manager of Tourism Development) request.

→ The Land Matters Advisory Committee's Report, Conservation Easements, and User Fees for the permits were reviewed and discussed in the Official Planning process.

- **PLB7.3**

→ The PEI Infrastructure Secretariat has received the required paperwork and released the MSC fund for the official plan.

→ Samantha Murphy, Mitch Underhay and Tracey Wade left the meeting at 8:50 pm.

- **PLB7.4**

- ➔ The public meeting for PID 1129816 rezoning request has been scheduled for June 29, 2021, at Afton Community Center.
- ➔ The Mayor and the Chair of the Planning Board Committee will chair the meeting.

- **PLB7.4**

- ➔ The Committee reviewed the potential development for PID 227233 requested by Marcia Carroll from the PEI Council of People with Disabilities.
- ➔ This property is owned by the Province and was acquired as part of the realignment of the Trans-Canada Highway. The development will be possible when the Province considers the land as surplus and put for tender.

- **PLB7.6**

- ➔ Rescheduling the monthly meeting was deferred and will be discussed at the following Council meeting.

- **Adjournment**

- ➔ The meeting adjourned at 9:10 pm.
- ➔ The next meeting will be on July 19, 2021.

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SHARON SLAUENWHITE \_\_\_\_\_

CHAIR