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## Rural Municipality of West River Council Meeting

<b>Meeting No</b>	11	<b>Chair</b>	Helen Smith-MacPhail
<b>Meeting Date</b>	Thursday, April 8, 2021	<b>Phone</b>	902-675-7000
<b>Start Time</b>	7:00 PM	<b>E-mail</b>	admin@westriverpe.ca
<b>Location</b>	Afton Hall	<b>Session</b>	Public
<b>Present</b>	Mayor Helen Smith-MacPhail, Deputy Mayor Robert Clow, Councillor Lori Ashley, Councillor Pam Baglole, Councillor Stephen Gould, Councillor Shaun MacArthur, Councillor Sharon Slauenwhite, Councillor Chad Stretch, Councillor John Yeo		
<b>Also</b>	Laala Jahanshahloo – CAO From Parks Canada: Barbara MacDonald - Manager, NHS & Visitor Experience, Jennifer Stewart - External Relations Manager		
<b>Regrets</b>	Councillor Sabrina Loughran, Councillor Aaron MacEachern		

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- **Call to order**

Mayor Helen Smith-MacPhail called the meeting to order at 7:05 pm. Councilor Stephen Gould Joined via Zoom.

- **Approval of Agenda**

It was moved by Councillor Chad Stretch and seconded by Councillor Shaun MacArthur; the agenda be approved as circulated.

**Motion Carried**

- **Declarations of Conflict of Interest**

No conflict of interest was declared.

- **Approval of Minutes**

It was moved by Deputy Mayor Robert Clow, seconded by Councillor John Yeo; the minutes of March 29, 2021, Council meeting approved as circulated.

**Motion Carried**

- **Business Arising from Minutes**

Mayor wrote the official letter to the Minister of Transportation and Infrastructure raising the pole placement's safety concern (Rte. 19).

Mayor wrote the official letter to the Minister of Transportation and Infrastructure regarding the Darrach Road in New Dominion.

- **Mayor Report**

- ➔ Mayor reviewed the Code of Conduct Bylaw (#2021-02) and Conflict of Interest Bylaw (# 2021-03) as a reminder of the Council members' duties.
- ➔ Mayor emphasized the public consultation is for the public to give their feedback about the Electoral Boundaries Commission report, the Councillors can attend this meeting. Still, CAO should collect all the input and pass it to EBC.

- **CAO Report**

- ➔ CAO informed the Three-Phase Power project had been completed, and she has requested a formal handover from Maritime Electric.
- ➔ CAO informed the Council member about the ICIP application deadline.
- ➔ As Transition Funding Agreement funds the Electoral Boundaries project, the Municipal Affair has been informed about the public consultation meeting in April 2021.

- **Skmaq-Port-la-Joye-Fort Amherst**

- ➔ After attending the consultation process for the Skmaq—Port-la-Joye—Fort Amherst National Historic Site (NHS) draft management plan, CAO has sent the feedback on behalf of the Municipality to emphasize keeping it accessible to the public with no user fee. Barbara

MacDonald and Jennifer Stewart (virtually) from Park Canada Agency joined the council meeting at 7:35 pm to discuss the raised concern.

→ The following topics were discussed during the presentation:

- There was a user fee for Skmaq-n-Port-la-Joye-Fort Amherst paid in the Visitor Center. As the visitor numbers dropped and the cost of collection was more than the collected fee, this fee collection was stopped around 2000.
- Service Fee Act allows various departments, including Park Canada, to charge a fee for provided services.
- Park Canada is funded by tax money and heavily relies on revenue from the visitors' fee. Most of the National Parks across Canada charge entrance fees.
- Park Canada is not envisioning any entrance fee for the time being. Still, it is possible to impose an entrance fee if the level of services increases in the future, and all the collected fees will be used to pay for the services.

→ Barbara MacDonald and Jennifer Stewart left the meeting at 8:05 pm.

#### ● **Emergency Measures Committee Report**

→ Chair Shaun MacArthur noted Committee did not meet on April 5 as it was a holiday. Still, he is continuing to reach out to the community member to fill the EMP roles.

#### ● **Finance Committee Report**

→ Chair Stephen Gould noted the Committee met on April 6 and presented a summary of the meeting's report.

#### ● **Planning Board Report**

→ Chair Sharon Slauenwhite noted the Committee met on March 15 presented a summary of the meeting's report; also, the Committee had a special closed session on March 29 to evaluate received RFPs of the Official finalize the recommendation on the winner of the bid to Council.

- **Properties Committee Report**

- Chair Chad Stretch noted the Committee met on March 22 and presented a summary of the meeting's report.

- **Resolutions**

- **MOTION#2021-35**

**Moved by Councillor Lori Ashley**

**Seconded by Councillor John Yeo**

**WHEREAS**

The Rural Municipality of West River is operating with the discretionary bylaws from the pre-amalgamated Rural Municipalities pursuant to Executive Council Order 2020-485, and

**WHEREAS**

The discretionary bylaws from the pre-amalgamated Rural Municipalities shall remain in effect until such time as the Minister of Fisheries and Communities issues written approval for the establishment of bylaws for the Rural Municipality of West River

**BE IT RESOLVED**

That the Rural Municipality of West River Bylaw number # 2021-15, the Reserves Bylaw, be read and approved a first time.

**CARRIED 8-0**

- **MOTION#2021-36**

**Moved by Councillor John Yeo**

**Seconded by Councillor Sharon Slauenwhite**

**WHEREAS**

Pursuant to Municipal Government Act, section (13.2) to provide municipal planning services, including an official plan and bylaws, and

**WHEREAS**

Pursuant of Resolution # 2021-31, two companies responded to Request for Proposal for the Official Plan and Zoning/Development Bylaw, and

**WHEREAS**

According to the tender documents' criteria, the Planning Board Committee reviewed the received Request for Proposal for the Official Plan and Zoning/Development Bylaw.

**BE IT RESOLVED**

The Council for the Rural Municipality of West River selected the Request for Proposal for the Official Plan and Zoning/Development Bylaw from SJ Murphy Planning & Consulting at the cost of \$80,845.00 plus HST and authorized the Chief Administrative Officer to start the contract negotiation process.

**CARRIED 8-0**

● **Other Business**

- ➔ Deputy Mayor Robert Clow received a letter from Duane and Ann MacEwen asking for the Council's consideration and support for Darrach Road's improvement. Mayor will write a letter to the Minister of Transportation and Infrastructure to ask for their attention and necessary action accordingly.
- ➔ Voting delegates for FPEIM Annual Meeting - April 26 was brought to the attention of the Council by Councillor Chad Stretch. On behalf of the Municipality, Deputy Mayor Robert Clow, Councillor Sharon Slauenwhite, and Councillor Chad Stretch will vote in the meeting.

● **Adjournment**

- ➔ The meeting adjourned at 9:30 pm.
- ➔ The next meeting will be on May 13, 2021.

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HELEN SMITH-MACPHAIL \_\_\_\_\_

MAYOR

LAALA JAHANSHAHLOO \_\_\_\_\_

CHIEF ADMINISTRATIVE OFFICER